

MORGAN COUNTY SALES TAX OFFICE
P.O. BOX 1848
DECATUR, AL 35602
PHONE: (256) 351-4619

**THE RULES AND REGULATIONS BELOW APPLY TO ANY BUSINESS THAT
OPERATES INSIDE MORGAN COUNTY**

Due Date

- ✓ On or before the 20th day of each succeeding month of which a return is due, taxpayers shall prepare and file with the Morgan County Commission a Sales/Sellers Use Tax return in the form attached hereto as Exhibit 1. Said return shall fully disclose all of the information required by such return and shall be signed and dated. The sales/sellers use tax return should show the amounts of gross receipts of tangible personal property on which sales tax has not been paid to the seller and deductions which are required and allowed by the Alabama Department of Revenue to support the inclusions and deductions shown on the return.

Method of Payments

Such return shall be paid by one of the following methods:

- ✓ A personal check, cashier's check or money order for the total amount due,
- ✓ Cash for the correct and total amount due,
- ✓ MAT (One-Spot) online payment for the total amount due. (ACH Debit Only)

Method of Delivery

Such return shall be delivered by one of the following methods:

- ✓ Mail a postage prepaid envelope to the following:
Morgan County Sales Tax office
P.O. Box 1848
Decatur, AL 35602
- ✓ Hand deliver to the following:
Morgan County Sales Tax office
Morgan County Courthouse
5th floor
302 Lee St., N.E.
Decatur, AL 35602

Maintaining of Records

The taxpayer should maintain records reflecting sales in each of the following five (5) areas of Morgan County:

- ✓ Area 1 – Inside the Corporate limits of Decatur, Hartselle, Falkville, and Trinity
- ✓ Area 2 – The Unincorporated area of Morgan County
- ✓ Area 3 – Inside Priceville Corporate Limits
- ✓ Area 4 – Inside Somerville Corporate Limits
- ✓ Area 5 – Inside Eva Corporate Limits

Questions

Any questions please contact the Morgan County Sales Tax Office at (256) 351-4619.