

MORGAN COUNTY COMMISSION MEETING

The Morgan County Commission of Morgan County, Alabama, convened in a special meeting on Thursday, February 16, 2023, at 9:30 a.m. in the Conference Room of the Commission in the Morgan County Commission Office, Morgan County Courthouse, Decatur, Alabama. The following members were present: Chairman Ray Long; Commissioners Jeff Clark, and Greg Abercrombie. Also present: Greg Bodley, County Engineer; David Langston, County Attorney; Julie Reeves, Chief Administrative Officer; Jessica Smith, Deputy Chief Administrative Officer; Mike Wetzal, Communications Director; Laura Vest, Business Services Coordinator. Absent: Commissioners Randy Vest and Don Stisher. Mrs. Reeves and Mrs. Vest acted as clerks of the Meeting. Mr. Long offered the prayer and Pledge of Allegiance. Mrs. Reeves called roll and stated that a quorum was present. The Chairman declared the Meeting open for the transaction of business.

VISITORS

Heather McIngvale, Morgan County Sheriff’s Office  
George Hill, IT Director  
Tom Camp, Maintenance Department  
Brandy Davis, MCEMA

AGENDA

The Agenda for the meeting of Thursday, February 16, 2023, had been presented to the Commission for review.

After due consideration, it is therefore ordered by the Commission on motion of Mr. Greg Abercrombie, seconded by Mr. Jeff Clark, and unanimously carried that there being no further additions or corrections to the above listed agenda; it is hereby approved.

MINUTES

The Minutes of the meeting held on Tuesday, January 24, 2023, had been presented via email to the Commission for review.

After due consideration, it is therefore ordered by the Commission on motion of Mr. Jeff Clark, seconded by Mr. Greg Abercrombie, and unanimously carried that there being no further additions or corrections to the above referenced Minutes; they are hereby approved.

OLD BUSINESS:

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ACCEPT BID FROM E-TECH CONSTRUCTION AS LOWEST RESPONSIBLE BIDDER MEETING SPECIFICATIONS FOR JAIL MAINTENANCE SHOP FOR THE MORGAN COUNTY SHERIFF’S OFFICE IN THE AMOUNT OF \$352,849.**

<u>VENDOR</u>	<u>AMOUNT</u>
LIMESTONE BUILDING GROUP	\$587,000
E-TECH CONSTRUCTION	352,849*
BUILDING CONSTRUCTION ASSOCIATES	523,500

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-162

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to accept bid from E-Tech Construction as lowest responsible bidder meeting specifications for Jail Maintenance Shop for the Morgan County Sheriff’s Office in the amount of \$352,849, this the 16th day of February 2023.

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<u>Vendor</u>	<u>Amount</u>
Limestone Building Group	\$587,000
<b>E-Tech Construction</b>	<b>352,849</b>
Building Construction Associates	523,500

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ACCEPT BID FROM GENESIS CONSTRUCTION AS LOWEST RESPONSIBLE BIDDER MEETING SPECIFICATIONS FOR CONSTRUCTION OF CONCESSION STANDS FOR NORTH PARK AND SOUTH PARK IN THE AMOUNT OF \$244,000 EACH.**

<u>VENDOR</u>	<u>AMOUNT</u>
GENESIS CONSTRUCTION	\$244,000 NORTH PARK*
GENESIS CONSTRUCTION	244,000 SOUTH PARK*
E-TECH CONSTRUCTION	246,643 NORTH PARK
E-TECH CONSTRUCTION	257,333 SOUTH PARK

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

#### **RESOLUTION 23-163**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to accept bid from Genesis Construction as lowest responsible bidder meeting specifications for construction of concession stands for North Park and South Park in the amount of \$244,000 each, this the 16th day of February 2023.

<u>Vendor</u>	<u>Amount</u>
Genesis Construction	\$244,000 North Park
Genesis Construction	244,000 South Park
E-Tech Construction	246,643 North Park
E-Tech Construction	257,333 South Park

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO REJECT BID FROM LYNN LAYTON FORD FOR (1) 2022 OR NEWER DIESEL F250 TRUCK REQUESTED BY JOHNNY HOWELL, ENVIRONMENTAL SERVICES DIRECTOR, FOR RECYCLING.**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

#### **RESOLUTION 23-164**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to reject bid from Lynn Layton Ford for (1) 2022 or newer diesel F250 truck requested by Johnny Howell, Environmental Services Director, for Recycling, this the 16th day of February 2023.

#### **NEW BUSINESS:**

**ADOPT RESOLUTION ACCEPTING A PETITION FROM JOHN R. BURDEN, JR., THE PERSONAL REPRESENTATIVE OF THE ESTATE OF BETTY JEAN BURDEN, TO VACATE THE RIGHT-OF-WAY FOR AN UNIMPROVED SECTION OF PROJECT SACP-1186-A FROM STATION 172+65 TO STATION 243+42, AND AS RECORDED IN THE MORGAN COUNTY PROBATE OFFICE IN RIGHT-OF-WAY BOOK 6, PAGE 467 AND RIGHT-OF-WAY BOOK 6, PAGE 469 AND SET A PUBLIC HEARING TO BE HELD DURING THE WORK SESSION FOR THE REGULARLY SCHEDULED COMMISSION MEETING ON MARCH 28, 2023, AT 9:00 A.M. PROJECT SACP-1186-A WAS INTENDED TO RELOCATE GUM POND ROAD BUT THIS SECTION WAS NEVER CONSTRUCTED. THE BURDEN ESTATE INTENDS TO DEDICATE RIGHT-OF-WAY FOR THE EXISTING GUM POND ROAD ACROSS THEIR PROPERTY IN**



**THE N1/2 OF SECTION 17 AND THE S1/2 OF SECTION 8, BOTH BEING IN  
TOWNSHIP 8 SOUTH, RANGE 1 WEST IN DISTRICT 3.**

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-165**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby accept a petition from John R. Burden, Jr., the personal representative of the Estate of Betty Jean Burden, to vacate the right-of-way for an unimproved section of Project SACP-1186-A from Station 172+65 to Station 243+42, and as recorded in the Morgan County Probate Office in Right-of-Way Book 6, page 467 and Right-of-Way Book 6, Page 469 and set a public hearing to be held during the work session for the regularly scheduled Commission Meeting on March 28, 2023, at 9:00 A.M. Project SACP-1186-A was intended to relocate Gum Pond Road but this section was never constructed. The Burden Estate intends to dedicate right-of-way for the existing Gum Pond Road across their property in the N1/2 of Section 17 and the S1/2 of Section 8, both being in Township 8 South, Range 1 West in District 3, this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO SOLICIT SEALED  
BIDS FROM THE LOWEST RESPONSIBLE BIDDER MEETING SPECIFICATIONS  
FOR FENCING AT THE MORGAN COUNTY DEBRIS SITE LOCATED ON OLD  
BRANCH ROAD IN PRICEVILLE.**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-166**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to solicit sealed bids from the lowest responsible bidder meeting specifications for fencing at the Morgan County debris site located on Old Branch Road in Priceville, this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO PURCHASE OR  
SOLICIT BID FROM LOWEST RESPONSIBLE BIDDER MEETING  
SPECIFICATIONS FOR A VEHICLE FOR THE  
COMMUNICATIONS DEPARTMENT.**

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-167**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to purchase or solicit bid from lowest responsible bidder meeting specifications for a vehicle for the Communications Department, this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO REQUEST AND  
ACCEPT QUOTES FOR A LEAN-TO ADDITION FOR THE ANIMAL SERVICES  
BUILDING, AS REQUESTED BY DARREN TUCKER, ANIMAL CONTROL  
DIRECTOR, AND AMEND BUDGET ACCORDINGLY.**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:



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**RESOLUTION 23-168**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to request and accept quotes for a lean-to addition for the Animal Services building, as requested by Darren Tucker, Animal Control Director, and amend budget accordingly, this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO REQUEST AND  
ACCEPT QUOTES FOR ARTIFICIAL TURF FOR THE ANIMAL SERVICES  
BUILDING, AS REQUESTED BY DARREN TUCKER, ANIMAL CONTROL  
DIRECTOR, AND AMEND BUDGET ACCORDINGLY.**

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-169**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to request and accept quotes for artificial turf for the Animal Services building, as requested by Darren Tucker, Animal Control Director, and amend budget accordingly, this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO DECLARE THE  
REPLACEMENT OF (2) BOILERS FOR THE MORGAN COUNTY JAIL AS AN  
EMERGENCY DUE TO THE PUBLIC HEALTH IMPACT ON THE INMATE  
POPULATION IF HOT WATER IS UNAVAILABLE FOR ANY PERIOD OF TIME  
AND TO BID THE REPLACEMENT OF (2) BOILERS FOR THE COUNTY JAIL  
UNDER ALABAMA CODE § 39-2-2(E).**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-170**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to declare the replacement of (2) boilers for the Morgan County Jail as an emergency due to the public health impact on the inmate population if hot water is unavailable for any period of time and to bid the replacement of (2) boilers for the county jail under *Alabama Code § 39-2-2(e)*, this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE THE  
GUARDIAN RFID SYSTEM AGREEMENT ON BEHALF OF SHERIFF RON  
PUCKETT, FOR INMATE MANAGEMENT, MONITORING, AND TRACKING  
SOLUTIONS IN THE INITIAL ANNUAL AMOUNT OF \$99,731.56 FOR A 3-YEAR  
PERIOD BEGINNING JANUARY 31, 2023 THROUGH JANUARY 30, 2026.**

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-171**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to execute the Guardian RFID System Agreement on behalf of Sheriff Ron Puckett, for inmate management, monitoring, and tracking solutions in the initial annual amount of \$99,731.56 for a 3-year period beginning January 31, 2023 through January 30, 2026, this the 16th day of February 2023.



**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE THE MEMORANDUM OF UNDERSTANDING WITH FINDER SOFTWARE, ON BEHALF OF SHERIFF RON PUCKETT, FOR SOFTWARE ASSISTING WITH INFORMATION SHARING BETWEEN OTHER AGENCIES, WITH EXPENSES TO BE PAID FROM SHERIFF'S OFFICE DISCRETIONARY FUNDS.**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-172**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to execute the Memorandum of Understanding with Finder Software, on behalf of Sheriff Ron Puckett, for software assisting with information sharing between other agencies, with expenses to be paid from Sheriff's Office discretionary funds, this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ACCEPT AND EXECUTE THE LOCAL GOVERNMENT PISTOL PERMIT REVENUE LOSS FUND AWARD 2023-PP-RF-54 FROM ADECA.**

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-173**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to accept and execute the Local Government Pistol Permit Revenue Loss Fund Award 2023-PP-RF-54 from ADECA, this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN, ON BEHALF OF BRANDY DAVIS, EMA DIRECTOR, TO ENTER INTO A SUBSCRIPTION AGREEMENT WITH REGROUP, A MASS NOTIFICATION SYSTEM, WITH NO-COST CONSIDERATION PERIOD THROUGH DECEMBER 1, 2023, AND AN ANNUAL COST OF \$13,000 WITH OPTION OF ANNUAL SUBSCRIPTION RENEWAL.**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-174**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman, on behalf of Brandy Davis, EMA Director, to enter into a Subscription Agreement with Regroup, a mass notification system, with no-cost consideration period through December 1, 2023, and an annual cost of \$13,000 with option of annual subscription renewal, this the 16th day of February 2023.

**ADOPT RESOLUTION AFFIRMING THE RECOMMENDATION OF THE MORGAN COUNTY PERSONNEL REVIEW BOARD IN THE MATTER OF CHRISTOPHER TIDMORE.**

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

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**RESOLUTION 23-175**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby affirm the recommendation of the Morgan County Personnel Review Board in the matter of Christopher Tidmore, this the 16th day of February 2023:

**ADOPT RESOLUTION AUTHORIZING THE COMMISSION TO APPROVE  
REHIRE OF THE FOLLOWING EMPLOYEES IN ACCORDANCE WITH *MORGAN  
COUNTY POLICIES AND PROCEDURES HANDBOOK*, SECTION 6.08 HIRING OF  
FORMER EMPLOYEES:**

- **HUNTER BROOKS**
- **ERIC MILAM**

Mr. Jeff Clark, member of the Commission, offered the following resolutions and moved for their adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-176**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Commission to approve rehire of Hunter Brooks in accordance with *Morgan County Policies and Procedures Handbook*, Section 6.08 Hiring of Former Employees, this the 16th day of February 2023.

**RESOLUTION 23-177**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Commission to approve rehire of Eric Milam in accordance with *Morgan County Policies and Procedures Handbook*, Section 6.08 Hiring of Former Employees, this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO AMEND THE JOB  
DESCRIPTION FOR THE FOLLOWING JOB CLASS IN THE SHERIFF'S OFFICE:**

- **3103 BOOKKEEPER**

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-178**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to amend the job description for the following job class in the Sheriff's Office:

- 3103 Bookkeeper

this the 16th day of February 2023.

**BOOKKEEPER****Grade A05****POSITION OVERVIEW:**

The purpose of this classification is to perform clerical/financial functions associated with the Sheriff's Office and Jail.

**REPORTS TO:**

Accounting Specialist, Admin Captain

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.



- Balances daily cash receipts; prepares/balances cash drawers/kiosks; prepares bank deposits; prepares daily cash reports and revenue summaries.
- Balances bank accounts and reconciles bank statements.
- Calculates disbursements to various vendors and inmates; prepares and distributes checks; maintains records of payments to vendors and inmates.
- Operate law enforcement/civil law-based/ inmate financial computer system and the various programs these duties require.
- Advanced Excel skills will be utilized, and analytical skills are required.
- Prepares and/or generates various correspondence, forms, reports, and other documents via computer.
- Receives/generates various reports; reviews for accuracy and makes corrections; performs applicable calculations; forwards as appropriate.
- Receives, opens, and distributes incoming mail; prepare outgoing mail.
- Prepares departmental files; maintains file system of departmental financial records.
- Communicates with co-workers, supervisors, officials, state agencies, or others as appropriate concerning problems, legal clarification, general information or other issues.
- Answers the telephone; provides information, takes and relays messages and/or directs calls to appropriate personnel; returns calls as necessary.
- Responds to routine requests for information from officials, employees, inmates, the public or other individuals.
- Receives monies for inmate deposits; records transactions, balances payments and receipts.
- Ensure that Sheriff's Office policies and procedures are followed, as well as state of Alabama Office of the Sheriff Minimum Accounting Requirements.
- Ability to communicate effectively both written and verbally.
- Maintain confidential and professional integrity.
- Performs other related duties as required.

## **EDUCATION, EXPERIENCE, AND QUALIFICATIONS:**

### **Minimum Qualifications Required**

- High school diploma or GED required.
- Associates degree in accounting, finance or related field; two or more years of experience in bookkeeping or related field; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.
- Successfully pass our agency's background check and drug screening.
- Demonstrate ability to perform duties with minimal supervision.
- Must possess and maintain a valid Alabama driver's license.

### **Physical Requirements**

- Light physical work, computer literate and typing skills, wears civilian clothing or an agency shirt
- Usually work 8 hours daily M-F
- Usually has weekends and holidays off

### **Minimum Requirements**

**PHYSICAL REQUIREMENTS:** Must be able to operate a variety of machinery and equipment including a computer, printer, typewriter, copy and facsimile machines, calculator, and telephone. May require the ability to operate a motor vehicle. Physical demand requirements are at levels of those for light to medium work.

**DATA COMPREHENSION:** Requires the ability to compare and or judge the readily observable functional, structural, or compositional characteristics (whether similar to or divergent from obvious standards) of data, people, or things, which may include contracts, procedural manuals and reference manuals.

**INTERPERSONAL COMMUNICATION:** Requires the ability to speak with and/or signal people to convey or exchange administrative, marketing, and personnel-related information, including giving assignments and/or directions to co-workers or assistants as well as communicating with officials and the general public.

**LANGUAGE ABILITY:** Requires ability to read a variety of administrative, marketing, and personnel-related documentation, directions, instructions, and methods and procedures. Requires the ability to write reports, forms and job-related documentation with proper format, punctuation, spelling and grammar, using all parts of speech. Requires the ability to speak with and before others with poise, voice control, and confidence using correct English and well-modulated voice.

**INTELLIGENCE:** Requires the ability to learn and understand relatively complex administrative and personnel related principles and techniques; to understand departmental policies and procedures; to make



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independent judgments in absence of supervision; and to acquire and be able to expound on knowledge of topics related to primary occupation.

VERBAL APTITUDE: Requires the ability to record and deliver information, to explain procedures, and to follow verbal and written instructions.

NUMERICAL APTITUDE: Requires the ability to utilize mathematical formulas; add and subtract; multiply and divide totals; determine percentages; determine time and weight; and interpret graphs.

FORM/SPATIAL APTITUDE: Requires the ability to visually inspect items for proper length, width, and shape using job related equipment.

MOTOR COORDINATION: Requires the ability to coordinate hands and eyes in using automated office equipment and to operate motor vehicles.

MANUAL DEXTERITY: Requires the ability to handle a variety of items, office equipment, control knobs, switches, motor vehicles, etc. Must have the ability to use one hand for twisting motion or turning motion while coordinating other hand with different activities. Must have average levels of eye/hand/foot coordination.

COLOR DIFFERENTIATION: May require the ability to discern color.

INTERPERSONAL TEMPERAMENT: Requires the ability to deal with and relate to people beyond giving and receiving instructions. Must be able to adapt to and perform under considerable stress when confronted with an emergency.

PHYSICAL COMMUNICATION: Requires the ability to talk, express, or exchange ideas by means of spoken words and/or hear and perceive nature of sounds by ear.

**ADOPT RESOLUTION AUTHORIZING SHERIFF RON PUCKETT TO ELIMINATE  
AN ADMINISTRATIVE CLERK-JAIL POSITION AND AN ADMINISTRATIVE  
CLERK-SHERIFF'S OFFICE POSITION AND CREATE AND FILL A BOOKKEEPER  
POSITION IN THE SHERIFF'S OFFICE, GRADE A05, (\$20.22-\$26.02), AND AMEND  
BUDGET ACCORDINGLY.**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-179**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize Sheriff Ron Puckett to eliminate an Administrative Clerk-Jail position and an Administrative Clerk-Sheriff's Office position and create and fill a Bookkeeper position in the Sheriff's Office, Grade A05, (\$20.22-\$26.02), and amend budget accordingly, this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING THE APPROPRIATE ELECTED  
OFFICIAL/DEPARTMENT HEAD TO FILL THE FOLLOWING POSITIONS:**

- **GROUNDSKEEPER, GRADE B03 (\$17.26-\$22.22) ----- PARKS & RECREATION**
- **SEASONAL GROUNDSKEEPER, GRADE F01 (\$12.50) ----- PARKS & RECREATION**
- **ASSESSMENT CLERK, GRADE A01 (\$14.59-\$18.78) ----- LICENSE COMMISSION**
- **EMA SPECIALIST-LOGISTICS, GRADE A04 (\$18.64-\$23.99) ----- EMA**
- **DATA ENTRY CLERK, GRADE A01 (\$14.59-\$18.78) ----- SALES TAX**
- **MAPPER II, GRADE A04 (\$18.64-\$23.99) ----- REVENUE**
- **BUSINESS PERSONAL PROPERTY APPRAISER II, GRADE A04 (\$18.64-\$23.99) ----- REVENUE**
- **REAL PROPERTY APPRAISER II, GRADE A04 (\$18.64-\$23.99) ----- REVENUE**
- **EQUIPMENT OPERATOR, GRADE B05 (\$20.32-\$26.15) ----- DISTRICT 4**

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:



**RESOLUTION 23-180**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the appropriate elected official/department head to fill the following positions:

- Groundskeeper, Grade B03 (\$17.26-\$22.22) ----- Parks & Recreation
- Seasonal Groundskeeper, Grade F01 (\$12.50) ----- Parks & Recreation
- Assessment Clerk, Grade A01 (\$14.59-\$18.78) ----- License Commission
- EMA Specialist-Logistics, Grade A04 (\$18.64-\$23.99) ----- EMA
- Data Entry Clerk, Grade A01 (\$14.59-\$18.78) ----- Sales Tax
- Mapper II, Grade A04 (\$18.64-\$23.99) ----- Revenue
- Business Personal Property Appraiser II, Grade A04 (\$18.64-\$23.99) ----- Revenue
- Real Property Appraiser II, Grade A04 (\$18.64-\$23.99) ----- Revenue
- Equipment Operator, Grade B05 (\$20.32-\$26.15) ----- District 4

this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO EXTEND LEAVE WITHOUT PAY FOR STONE MCCURRY, REAL PROPERTY APPRAISER II, FOR A PERIOD OF 90 DAYS BEGINNING JANUARY 9, 2023, AS REQUESTED BY AMANDA SCOTT, REVENUE COMMISSIONER.**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-181**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to extend Leave Without Pay for Stone McCurry, Real Property Appraiser II, for a period of 90 days beginning January 9, 2023, as requested by Amanda Scott, Revenue Commissioner, this the 16th day of February 2023.

**ADOPT RESOLUTION AMENDING THE FOLLOWING SECTION OF THE *MORGAN COUNTY POLICIES AND PROCEDURES HANDBOOK*:**

- **CHAPTER 13, DRUG AND ALCOHOL ABUSE, ATTACHMENT A - SAFETY SENSITIVE CLASSIFICATIONS**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-182**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby amend the following section of the *Morgan County Policies and Procedures Handbook*, this the 16th day of February 2023:

- Chapter 13, Drug and Alcohol Abuse, Attachment A-Safety Sensitive Classifications

**Chapter 13, Drug and Alcohol Abuse, Attachment A-Safety Sensitive Classifications  
Attachment A**

All positions were reviewed for safety-sensitive duties, as defined in 49 CFR part 655, by the appropriate elected officials / department heads to determine the safety-sensitive positions. Additionally, any new positions created in the future will be reviewed for safety-sensitive duties.

The following positions were determined to be safety-sensitive:

**SAFETY SENSITIVE CLASSIFICATIONS**

**ANIMAL CONTROL**

Director Animal Control

Animal Control Officer



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**COMMISSION**

Business Service Coordinator

**COMMISSION ON AGING**

Director Commission on Aging

Administrative Assistant

**DISTRICTS**

Foreman\*

Equipment Operator \*

Senior Equipment Operator \*

District Shop Laborer

Mechanic\*

Administrative Assistant

**EMA**

Director EMA

Emergency Planner

EMA Specialist

**ENGINEERING**

County Engineer

Assistant Engineer

Engineer Assistant I

Engineer Assistant II

**ENVIRONMENTAL**

Solid Waste Manager

Route Supervisor \*

Mechanic -Environmental\*

Drivers -Environmental\*

Litter Control Assistant

Residential Driver\*

**INFORMATION TECHNOLOGY**

Director IT

IT Support Specialist

*IT Network Security Administrator*

IT Support Technician

**JUVENILE PROBATION**

Chief Probation Officer

Juvenile Probation Officer

**LICENSE**

Deputy License Commissioner

Administrative Assistant

Chief Clerk

**MAINTENANCE**

Building Superintendent

Assistant Superintendent

Maintenance Worker

Maintenance Worker II

Custodian

Custodial Lead Person

Custodial Supervisor

Mail Room Administrative Assistant

**PARK AND RECREATION**

Director Park and Recreation

Park Superintendent

Groundskeeper

Maintenance Worker



**PROBATE**

Chief Clerk  
Deputy Chief Clerk

**REVENUE**

Chief Appraiser  
*Assistant Chief Appraiser*  
Real Property Appraiser I, II, III  
Personal Property Appraiser I, II, III

**SAFETY**

Safety Coordinator

**SALES TAX**

Director Sales Tax  
Sales Tax Coordinator  
License Inspector

**SHERIFF'S OFFICE / JAIL**

Chief Deputy  
Captain  
Lieutenant  
Sergeant  
Deputy  
Process Server  
Investigator  
IT Systems Administrator  
Task Force  
Mechanic  
Corrections Officer  
Corrections Officer II  
Maintenance  
Warden  
Detention Supervisor  
Detention Supervisor- Sergeant  
Detention Supervisor – Corporal  
Detention Supervisor—Lieutenant  
Jail Custodian  
Administrative Clerk I & II  
Personnel Clerk  
Administrative Support Specialist  
Public Information Officer  
Records Clerk  
Jail Kitchen Supervisor  
Reserve Program Members

\* Safety-sensitive positions specifically subject to regulation by the Department of Transportation (DOT)

**ADOPT RESOLUTIONS APPROVING CERTIFICATES TO SUBDIVIDE  
PROPERTIES LOCATED WITHIN MORGAN COUNTY FOR THE FOLLOWING:**

- GUYSE PROPERTIES, LLC AND PRECISION COMMERCIAL PROPERTIES, LLC, SERIES 1  
MCENTIRE LANE NW & AL HWY 67, DISTRICT 1
- GERALDINE C. HOLMES  
EVA ROAD, DISTRICT 3
- JONATHAN TERRY & KATHERINE SPURLIN TERRY AND  
KENNETH GLENN TAPSCOTT & CHRISTIE STEENSON TAPSCOTT  
DANVILLE ROAD, MADDOX ROAD, DISTRICT 2
- DANIEL E. GARNER AND WIFE, TERESA W. GARNER  
HWY 55 WEST, DISTRICT 3



February 16, 2023

Mr. Greg Abercrombie, member of the Commission, offered the following resolutions and moved for their adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

#### **RESOLUTION 23-183**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve Certificates to Subdivide properties located within Morgan County for the following:

- Guyse Properties, LLC and Precision Commercial Properties, LLC, Series 1  
**McEntire Lane NW & AL Hwy 67, District 1**

this the 16th day of February 2023.

#### **RESOLUTION 23-184**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve Certificates to Subdivide properties located within Morgan County for the following:

- Geraldine C. Holmes  
**Eva Road, District 3**

this the 16th day of February 2023.

#### **RESOLUTION 23-185**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve Certificates to Subdivide properties located within Morgan County for the following:

- Jonathan Terry & Katherine Spurlin Terry and Kenneth Glenn Tapscott & Christie Steenson Tapscott  
**Danville Road, Maddox Road, District 2**

this the 16th day of February 2023.

#### **RESOLUTION 23-186**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve Certificates to Subdivide properties located within Morgan County for the following:

- Daniel E. Garner and wife, Teresa W. Garner  
**Hwy 55 West, District 3**

this the 16th day of February 2023.

#### **ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO PURCHASE (1) 2023 FORD F150 SUPERCREW TRUCK FROM STIVERS FORD LINCOLN, MONTGOMERY, AL, UTILIZING STATE PURCHASING CONTRACT T191 FOR SAFETY DEPARTMENT IN THE AMOUNT OF \$40,872, AND AMEND BUDGET ACCORDINGLY.**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

#### **RESOLUTION 23-187**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to purchase (1) 2023 Ford F150 SuperCrew Truck from Stivers Ford Lincoln, Montgomery, AL, utilizing State Purchasing Contract T191 for Safety Department in the amount of \$40,872, and amend budget accordingly, this the 16th day of February 2023.

**ADOPT RESOLUTION AUTHORIZING SEAN DAILEY, PARKS & RECREATION DIRECTOR, TO DECLARE THE FOLLOWING ITEMS AS SURPLUS AND SELL ON GOVDEALS OR DISPOSE OF PROPERLY:**

- 2014 HUSTLER MOWER ONE (#4538)
- FREEZER (FOR BLOCKED ICE)
- (2) SHAVED ICE MACHINES
- 200-GALLON SPRAYER
- 3-POINT HITCH BOOM
- FINISHING MOWER (PTO)
- TORO 4500D MOWER
- LIGHT TOWER/GENERATOR

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-188**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize Sean Dailey, Parks & Recreation Director, to declare the following items as surplus and sell on Govdeals or dispose of properly, this the 16th day of February 2023:

- 2014 Hustler Mower One (#4538)
- Freezer (for blocked ice)
- (2) Shaved Ice Machines
- 200-Gallon Sprayer
- 3-point Hitch Boom
- Finishing Mower (PTO)
- Toro 4500D Mower
- Light Tower/Generator

**ADOPT RESOLUTION AUTHORIZING MICHELLE BIRDWELL, CHIEF PROBATION OFFICER, TO DECLARE THE FOLLOWING OFFICE EQUIPMENT AS SURPLUS AND DISPOSE OF PROPERLY:**

- SAMSUNG PRINTER  
MODEL #ML-3312ND  
S/N #Z64AB8GCBE00GAJ
- EPSON PROJECTOR, POWERLITE 93 MODEL  
S/N #P94F1Z0075L
- INFOCUS PROJECTOR, MODEL LP 280  
S/N #AAAT1501B4

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-189**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize Michelle Birdwell, Chief Probation Officer, to declare the following office equipment as surplus and dispose of properly, this the 16th day of February 2023:

- Samsung Printer  
Model #ML-3312ND  
S/N #Z64AB8GCBE00GAJ
- Epson Projector, Powerlite 93 Model  
S/N #P94F1Z0075L
- Infocus Projector, Model LP 280  
S/N #AAAT1501B4



February 16, 2023

**ADOPT RESOLUTION APPROVING DISBURSEMENTS FOR DECEMBER 2022,  
TOTALING \$8,780,238.40.**

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-190**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve the following disbursements for December 2022, totaling \$8,780,238.40, this the 16th day of February 2023:

Morgan County Commission Accounts Payable Disbursements December 2022		
<u>Account</u>	<u>Check Numbers</u>	<u>Total Amount</u>
Accounts Payable	259748 - 260209	\$ 2,703,786.18
Accounts Payable ACH	9743 - 9856	\$ 6,076,452.22
<b>Total</b>		<b>\$ 8,780,238.40</b>

**ADOPT RESOLUTIONS AUTHORIZING THE CHAIRMAN TO EXECUTE THE  
FOLLOWING CONTRACTS REPRESENTING THE PROMOTION OF MORGAN  
COUNTY WHICH WILL BE PAYABLE FROM TOURISM, RECREATION &  
CONVENTION FUNDS:**

- **JUNIOR LEAGUE OF MORGAN COUNTY (FORE THE KIDS) ----- \$200**
- **BREWER HIGH SCHOOL BASEBALL (FENCE SIGN RENEWAL) ----- \$150**
- **DANVILLE HIGH SCHOOL SOFTBALL (FENCE SIGN RENEWAL) ----- \$100**
- **MORGAN COUNTY ASSOCIATION OF VOLUNTEER FIRE DEPARTMENTS ----- \$1,000**

Mr. Jeff Clark, member of the Commission, offered the following resolutions and moved for their adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

**RESOLUTION 23-191**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to execute the following contracts representing the promotion of Morgan County which will be payable from Tourism, Recreation & Convention funds:

- Junior League of Morgan County (Fore the Kids) ----- \$200

this the 16th day of February 2023.

**RESOLUTION 23-192**

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to execute the following contracts representing the promotion of Morgan County which will be payable from Tourism, Recreation & Convention funds:

- Brewer High School Baseball (Fence Sign Renewal) ----- \$150

this the 16th day of February 2023.

RESOLUTION 23-193

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to execute the following contracts representing the promotion of Morgan County which will be payable from Tourism, Recreation & Convention funds:

- Danville High School Softball (Fence Sign Renewal) ----- \$100

this the 16th day of February 2023.

RESOLUTION 23-194

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to execute the following contracts representing the promotion of Morgan County which will be payable from Tourism, Recreation & Convention funds:

- Morgan County Association of Volunteer Fire Departments ----- \$1,000

this the 16th day of February 2023.

ADOPT RESOLUTION APPROVING EMPLOYEE ADDITIONS AND DELETIONS FOR JANUARY 2023.

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-195

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve the following employee additions and deletions for January 2023, this the 16th day of February 2023:

<u>Additions</u>		<u>Deletions</u>	
Kyle Martin	Jail	Adam Sauerland	Jail
Ted Dunaway	Recycling	Brandon Valdez	Jail
Alexander Huggins	Environmental	Christopher Tidmore	Parks & Recreation
Rebecca Eidson	COA	Earnest Campbell	Jail
Pamela Holmes	Jail	Gary Orr, Jr.	Jail
Ronald Jones	COA	Ashley Kemp-Mayo	Jail
Timothy Smith	Jail	Libbi Sallee	Sheriff
Grabiela Martinez	Jail	Joey Clark	Sheriff
Amy Poplawski	Jail	James Dingus	Reappraisal
Jessica Kirby	COA	Casey Collier	Jail
Anthony Weikert	Sheriff	John Crouch	SRO
Micah Hughes	Jail		
Andrew Salverson	Maintenance		
Jourden Hatchett	Maintenance		
Angela Cruz	Maintenance		

REVIEW AND APPROVE THE FOLLOWING INVOICES, TOTALING \$119,074.00:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
Alabama Assoc. of Comm Corrections	Membership Dues – Thurston, K.	\$100.00
Alabama Coroner’s Association	Membership Dues - Chunn, J.	400.00
Schoel Markland Architecture	Recreation Center	12,918.00
WS Electrical & Air Conditioning	Farm Services HVAC	32,946.00
Craft & Associates, Inc.	Recreation Center	72,810.00

Mr. Jeff Clark, member of the Commission, moved for their approval. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote, and unanimously approved.




February 16, 2023


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BE IT FURTHER RESOLVED by the Morgan County Commission of Morgan County, Alabama, that there being no further business to come before the Commission, the same on motion of Mr. Greg Abercrombie, seconded by Mr. Jeff Clark, and unanimously carried; the Morgan County Commission is duly adjourned.

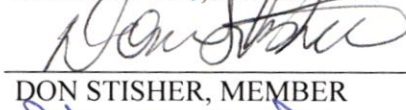
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These Minutes were approved  
this the 28th day of February 2023.

  
\_\_\_\_\_  
RAY LONG, CHAIRMAN

  
\_\_\_\_\_  
JEFF CLARK, MEMBER

  
\_\_\_\_\_  
RANDY VEST, MEMBER

  
\_\_\_\_\_  
DON STISHER, MEMBER

  
\_\_\_\_\_  
GREG ABERCROMBIE, MEMBER