

MORGAN COUNTY COMMISSION MEETING

The Morgan County Commission of Morgan County, Alabama, convened in a rescheduled meeting on Wednesday, November 16, 2022, at 9 a.m. in the Conference Room of the Commission in the Morgan County Commission Office, Morgan County Courthouse, Decatur, Alabama. The following members were present: Chairman Ray Long; Commissioners Jeff Clark, Randy Vest, Don Stisher, and Greg Abercrombie. Also present: Greg Bodley, County Engineer; David Langston, County Attorney; Julie Reeves, Chief Administrative Officer; Jessica Smith, Deputy Chief Administrative Officer; Sheryl Marsh, Communications Director; Laura Vest, Business Services Coordinator. Absent: none. Mrs. Reeves and Mrs. Vest acted as clerks of the Meeting. Sheriff Puckett offered the prayer. Mrs. Reeves called roll and stated that a quorum was present. The Chairman declared the Meeting open for the transaction of business.

VISITORS

Michael Wetzel, Decatur Daily
Heather McIngvale, Morgan County Sheriff's Office
Sheriff Ron Puckett, Morgan County Sheriff's Office
Kate Terry, License Commissioner
Monica Reed, License Commission
Chris Priest, Circuit Clerk
George Hill, IT Director
Renee Fields, Board of Registrars

AGENDA

The Agenda for the meeting of Wednesday, November 16, 2022, had been presented to the Commission for review.

After due consideration, it is therefore ordered by the Commission on motion of Mr. Don Stisher, seconded by Mr. Greg Abercrombie, and unanimously carried that there being no further additions or corrections to the above listed agenda; it is hereby approved.

MINUTES

The Minutes of the meeting held on Tuesday, November 8, 2022, had been presented via email to the Commission for review.

After due consideration, it is therefore ordered by the Commission on motion of Mr. Randy Vest, seconded by Mr. Jeff Clark, and unanimously carried that there being no further additions or corrections to the above referenced Minutes; they are hereby approved.

OLD BUSINESS:

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ACCEPT BID FROM LYNN LAYTON CHEVROLET AS LOWEST RESPONSIBLE BIDDER MEETING SPECIFICATIONS FOR (1) NEW OR USED TRUCK FOR DISTRICT 2 IN THE AMOUNT OF \$38,516.50.

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-061

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to accept bid from Lynn Layton Chevrolet as lowest responsible bidder meeting specifications for (1) new or used truck for District 2 in the amount of \$38,516.50, this the 16th day of November 2022.

NEW BUSINESS:

ADOPT RESOLUTION ESTABLISHING THE REGULAR MEETING DATES OF THE MORGAN COUNTY COMMISSION ON THE SECOND AND FOURTH TUESDAY OF EACH MONTH AT 9:00 A.M.

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Don Stisher, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-062

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby establish the regular meeting dates of the Morgan County Commission on the second and fourth Tuesday of each month at 9:00 a.m., this the 16th day of November 2022.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO SOLICIT SEALED BIDS FOR THE CONSTRUCTION OF A CONTROLLED FILL ONSITE SEWER SYSTEM TO SERVE THE GYMNASIUM BEING CONSTRUCTED AT WEST PARK IN DISTRICT 2.

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-063

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to solicit sealed bids for the construction of a controlled fill onsite sewer system to serve the gymnasium being constructed at West Park in District 2, this the 16th day of November 2022.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO APPROVE A ONE-TIME SALARY ADJUSTMENT OF \$200 FOR ALL FULL-TIME MORGAN COUNTY COMMISSION EMPLOYEES AND \$100 FOR ALL PART-TIME MORGAN COUNTY COMMISSION EMPLOYEES, AND AMEND BUDGET ACCORDINGLY.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Don Stisher, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-064

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to approve a one-time salary adjustment of \$200 for all full-time Morgan County Commission employees and \$100 for all part-time Morgan County Commission employees, and amend budget accordingly, this the 16th day of November 2022.

ADOPT RESOLUTION ALLOCATING REVENUE REPLACEMENT FUNDS ("RRFS") TO COVER THE COST OF THE HISTORICAL SCANNING PROJECT (DIGITIZATION) FOR PROBATE RECORDS AS DETERMINED BY THE RESULTS OF A COMPETITIVE BIDDING PROCESS.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-065

**RESOLUTION AUTHORIZING THE EXPENDITURE OF AMERICAN RESCUE PLAN
ACT REVENUE REPLACEMENT FUNDS FOR DIGITIZATION OF PROBATE
COURT OFFICE RECORDS**

WHEREAS, Morgan County, Alabama (the "County"), has received an award of American Rescue Plan Act State and Local Fiscal Recovery Funds ("ARPA funds");

WHEREAS, the Morgan County Commission (the "Commission") is charged with ensuring that ARPA funds are expended in accordance with state and federal law; and

WHEREAS, in accordance with the provisions of the final rule published by the United States Department of Treasury dated January 6, 2022, the County has duly elected to designate a standard allowance of \$10,000,000 of its ARPA funds as revenue replacement ("ARPA revenue replacement funds"); and

WHEREAS, the County may use ARPA revenue replacement funds to fund governmental services, including costs that the County typically bears to provide these services to its citizenry; and

WHEREAS, these costs include the cost associated with maintaining historical records of the County's Probate Court Office, which include among other records those related to marriages, lands, and estates; and

WHEREAS, the Commission has determined that in order to preserve these vital historical records in an accurate and accessible manner it is necessary at this time to convert certain of these records, to a digital format; and

WHEREAS, converting these records to a digital format is part of an ongoing and necessary project to convert the historical records of the Probate Court Office to a digital format; and

WHEREAS, the Commission has determined that the allocation and use of ARPA revenue replacement funds to cover the cost of digitizing these records is an eligible, necessary, and reasonable expenditure of these funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

1) The County Administrator is directed to issue an invitation for bids in accordance with applicable provisions of Chapter 16, Title 41, Code of Alabama 1975 (the "state competitive bid law"), to provide the services necessary for the digitization of Probate Court Office records as described herein (the "digitization project").

2) Upon the completion of the bidding process and the selection, in accordance with the state competitive bid law, of the contractor to which the bid will be awarded, the

3) County Administrator is authorized to expend a portion of the County's ARPA revenue replacement funds to cover the cost of services performed in accordance with the winning bid.

4) The contract awarded for the digitization project shall incorporate, among other applicable provisions, the terms and conditions attached to this Resolution as Exhibit A.

5) ARPA revenue replacement funds allocated and expended pursuant to the authority granted by this Resolution shall not be used for any of the following purposes:

- a. To make deposits into a pension fund;
- b. To service debt or replenish rainy day funds;
- c. To satisfy settlements and judgments; or
- d. To fund programs, services, or capital expenditures that undermine efforts to stop the spread of COVID-19.

6) Expenditure of ARPA revenue replacement funds, as authorized by this Resolution, shall be contingent on the continued appropriation and availability of ARPA revenue replacement funds for this purpose and in no event shall be used for any expenses not obligated by December 31, 2024, and expended by December 31, 2026.

7) **IN WITNESS WHEREOF**, the Morgan County Commission has caused this Resolution to be executed in its name and on its behalf by its Chairman on the 16th day of November, 2022.

Attachment A: Resolution Authorizing the Expenditure of American Rescue Plan Act Revenue Replacement Funds for Digitization of Probate Court Office Records

**TERMS AND CONDITIONS FOR AWARD OF
ARPA REVENUE REPLACEMENT FUNDS**

The parties agree to comply with any applicable federal, state, and local laws, policies, and procedures. It is understood that this project is being funded, at least in part, with American Rescue Plan Act (ARPA) revenue replacement funds, granted to the County. As such, the parties agree to comply with the applicable requirements of section 603 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) (the "Act"), regulations adopted by Treasury pursuant to section 603(f) of the Act, codified as 31 C.F.R. Part 35, and guidance issued by Treasury regarding the foregoing.

By executing this Agreement, the contractor certifies that is not barred or excluded from receiving federal funds and that if, during the course of the performance of this Agreement, it receives notice of such debarment or exclusion, it will promptly notify the County.

Federal regulations which are applicable to this Agreement include, without limitation, the following:

1. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension Non-procurement, 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 80 and Treasury's implementing regulation at 31 C.F.R. Part 19.
2. New Restrictions on Lobbying. Contractor must certify that it will not, and has not, used federal appropriated funds to any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C § 1352.
3. Generally applicable federal environmental laws and regulations. Contractor must comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). All violations must be reported to the County, Treasury, and the Regional Office of the Environmental Protection Agency.
4. Generally applicable anti-discrimination laws and regulations, including protections for whistleblowers relating to the use of federal funds.
5. For contracts/subcontracts over \$100,000, work performed by mechanics and laborers is subject to the provisions of the Contract Work Hours and Safety Standards Act (40
6. U.S.C. 3702 and 3704), as supplemented by 29 C.F.R. Part 5, including, specifically, safety standards, limitations on hours in a workweek and overtime for any work spent over 40 hours, and proper documentation for all employees.
 - a. A contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall not require or permit any laborer or mechanic, in any workweek in which the laborer or mechanic is employed on that work, to work more than 40 hours in that workweek, except as provided 40 U.S.C. Chapter 37; and
 - b. When a violation of clause (1) occurs, the contractor and any subcontractor responsible for the violation are liable
 - i. to the affected employee for the employee's unpaid wages; and
 - ii. to the government, the District of Columbia, or a territory for liquidated damages as provide in the contract.

**ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO EXECUTE THE
MEMORANDUM OF UNDERSTANDING WITH ATHENS STATE UNIVERSITY FOR
A LEARNING PARTNERSHIP.**

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Don Stisher, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-066

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to execute the Memorandum of Understanding with Athens State University for a Learning Partnership, this the 16th day of November 2022.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ENTER INTO A SERVICE AGREEMENT ON BEHALF OF AMANDA SCOTT, REVENUE COMMISSIONER, WITH AMERICAN FINANCIAL CREDIT SERVICES, INC. FOR DELINQUENT TAX SKIP TRACING, BILLING AND RECOVERY SERVICES.

Mr. Don Stisher, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-067

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to enter into a service agreement on behalf of Amanda Scott, Revenue Commissioner, with American Financial Credit Services, Inc. for delinquent tax skip tracing, billing and recovery services, this the 16th day of November 2022.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO SET UP AN ACCOUNT WITH FRONTDOOR, AN ONLINE TAX-EXEMPT ENTITY VERIFICATION PORTAL, FOR THE PURPOSE OF APPLYING FOR VARIOUS GRANTS REQUIRING ENROLLMENT.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-068

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to set up an account with Frontdoor, an online tax-exempt entity verification portal, for the purpose of applying for various grants requiring enrollment, this the 16th day of November 2022.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO APPLY FOR THE WALMART LOCAL COMMUNITY GRANT ON BEHALF OF BRANDY DAVIS, EMA DIRECTOR.

Mr. Don Stisher, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-069

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to apply for the Walmart Local Community Grant on behalf of Brandy Davis, EMA Director, this the 16th day of November 2022.

ADOPT RESOLUTION APPROVING JOB DESCRIPTION FOR CLASS CODE 3208, DEPUTY SHERIFF-WARRANT DIVISION, GRADE D01, EFFECTIVE NOVEMBER 16, 2022.

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-070

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve job description for Class Code 3208, Deputy Sheriff-Warrant Division, Grade D01, effective November 16, 2022, this the 16th day of November 2022.

Deputy Sheriff Warrant Division
Grade: D01

Class Code 3208

POSITION OVERVIEW:

This is a position with emphasis on warrant service within the county. Service of criminal and civil papers, investigation of crimes and accidents, making arrests and performing other duties as a law enforcement officer. Work is performed under supervision of a Sergeant, Captain and Chief Deputy Sheriff, who instruct and advise on special problems, although the employee must use considerable independent judgement and initiative in making and carrying out normal assignments.

REPORTS TO:

Sergeant, Captain

ESSENTIAL DUTIES AND RESPONSIBILITIES:

(All duties listed may not be included in any one position nor does the list include all tasks found in a position of this class)

- Locate and serve felony and misdemeanor warrants
- Investigate the location of wanted persons utilizing various computer and software systems
- Assist warrant clerks in special warrant roundup details
- Provide sworn testimony in court proceedings.
- Conduct interviews, complainants and witnesses to obtain relevant information
- Operate computer terminals (MDT's, desktop, laptop) to receive information and data.
- Travel to other agencies to retrieve offenders located in their jail facilities or jurisdictions
- Maintain accurate records
- Work with the PIO to maintain an updated wanted persons list
- Assist with special operations of the felony units
- Patrol/saturate known high crime areas of the county
- Assist Federal agencies Marshals, DEA, FBI, Secret Service etc...
- Works closely with the SVU unit to maintain compliance checks
- Other duties or tasks may be assigned as needed.

ADDITIONAL DAILY FUNCTIONS FOR POSITION:

- Out of state extraditions, civil process service, PFA's, Probate transports, Juvenile transports, DOC facilities, Evictions, Executions, unlawful detainers, Federal transports, Federal paperwork.
- Shackle and belly chain proficient, courthouse transports, court action summaries, frisking and searching of prisoners, pepper spray and taser qualified.
- Basic computer knowledge.
- Maintains a working relationship with all employees.
- Subject to rare call outs.
- May at times be required to work weekends.
- Public relations.
- Communicate with other law enforcement agencies.
- Have considerable knowledge of state and local laws, extradition laws, and leadership principals.
- Proficient in all agency policies and division protocols.
- Make arrests, including subduing individuals with appropriate action and force as necessary, placing individuals into handcuffs or other restraining devices, searching vehicles and persons under arrest for weapons and contraband, and transporting arrested individuals to our detention facility
- Complete paperwork for incarcerate arrestees.
- Assemble and prepare documentation and narrative reports, memorandums, miscellaneous, Incident/Offense reports.
- Maintain issues equipment, materials and supplies required to support daily operations

EDUCATION, EXPERIENCE, AND QUALIFICATIONS:**Education And Experience**

- Must be a current deputy

- No serious disciplinary action within the preceding 12 months (serious disciplinary actions are any such which involve suspension and/or reduction in rank).

Knowledge, Skills, and Ability

- Knowledge of the application of modern law enforcement principles and practices.
- Knowledge of applicable laws, and rules and regulations.
- Knowledge of first aid practices.
- Ability to understand and carry out oral and written instructions.
- Ability to cope with stressful situations and perform calmly under stressful conditions.
- Ability to work closely with others as a team.
- Ability to prepare and present clear, accurate, concise and objective written and oral reports.
- Ability to enforce the law with firmness, tact and impartiality and to deal courteously with the public.
- Ability to recognize and understand the emotional and physical reactions of both victims and perpetrators of crimes.
- Ability to maintain a level of physical conditioning to be able to physically subdue, restrain, and apprehend law violators.
- Ability to meet requirements of periodic in-service training in all high liability areas.
- Ability to render physical assistance to victims.
- Ability to adhere, at all times, to the standards and principles of honesty, integrity, transparency and to keep your private life unsullied as an example to all.
- Skill in calmly and systematically eliciting critical information from individuals whom may be injured and/or highly emotional.
- Skill in the proper and safe utilization of law enforcement issued equipment, radio communications equipment and mobile dispatch terminal.
- Skill in firearms to be able to operate and qualify with authorized firearms designated by the Office from a standing, crouch, kneeling, or prone position with either hand with accuracy; essentials for this requirement shall consist of, but not be limited to, the following: grip, stance, sighting under various lighting conditions, trigger control, body positioning, drawing techniques and loading/unloading.
- Skill in the operation of motor vehicles in a safe and efficient manner in a law enforcement environment.

OTHER REQUIREMENTS:

Physical Requirements

- While performing the duties of this job, the employee is regularly required to sit, stand, walk, talk, hear, and use hands and fingers to operate a standard keyboard, use a computer, printer, copier, fax, telephone, radios, handgun, handcuffs, shackles and other restraint devices, chemical agents, firearm, taser, bullet resistant vest.
- The employee may be required to climb, crouch, crawl, bend or stoop, push pull or drag objects.
- The employee must occasionally lift and/or move over 50 pounds and must be able to control an unruly individual.
- Specific vision abilities required by the job include close vision, color and distance vision, depth perception and the ability to focus.
- Additional requirements include the ability to speak, read and write.

Minimum Qualifications

- Must be at least 21 years of age, must be a U.S. Citizen or have proof of naturalization.
- High school diploma or General Education Development (GED).
- Must not have been convicted of a Felony or Misdemeanor involving either force, violence, or moral turpitude.
- Must have and maintain a valid Driver's License and be insurable by the Morgan County Commission's risk underwriters.
- Must meet all APOST requirements for certification as a Peace Officer.
- Must be able to pass a background investigation, drug screen, and physical examination.
- Must be able to pass the approved APOST firearms qualification course.
- Must be able to be NCIC certified

Minimum Requirements To Perform Essential Job Functions

PHYSICAL REQUIREMENTS: Must be able to operate a variety of office equipment and specialized equipment which may include a police vehicle, standard/emergency vehicles, firearms, chemical weapons, emergency equipment, radio/communications equipment, radar equipment, alcohol testing equipment, handcuffs, baton, flashlight, processing kits, photographic equipment, tape recorder, calculator, copy

machine, facsimile machine and telephone. Physical demand requirements are at levels of those for heavy work.

DATA COMPREHENSION: Requires the ability to compare and or judge the readily observable functional, structural, and compositional characteristics (whether similar or divergent from obvious standards) of data, people, or things which may include maps, legal code books, and procedural manuals.

INTERPERSONAL COMMUNICATION: Requires the ability to speak with and or signal people to convey or exchange law enforcement, radio communications, emergency medical and court-related information, including giving assignments and or directions to co-workers or assistants as well as communication with officials and the general public.

LANGUAGE ABILITY: Requires ability to read a variety of law enforcement, radio communications, emergency medical and court-related documentation, directions, instructions, and methods and procedures. Requires the ability to write reports, forms, and job-related documentation with your proper format, punctuation, spelling and grammar, using all parts of speech. Requires the ability to speak with and before others with poise, voice control, and confidence using correct English and well-modulated voice.

INTELLIGENCE: Requires the ability to learn and understand relatively complex law enforcement, radio communications, emergency medical and court-related principles and techniques; to understand departmental policies and procedures; to make independent judgements in absence of supervision; and to acquire and be able to expound on knowledge of topics related to primary occupation.

VERBAL APTITUDE: Requires the ability to record and deliver information, to explain procedures, and to follow verbal and written instructions.

NUMERICAL APTITUDE: Requires the ability to add and subtract; multiply and divide totals; determine percentages; and determine time and weight.

FORM/SPATIAL APTITUDE: Requires the ability to visually inspect items for proper length, width, and shape using job related equipment which may include processing kits and photographic equipment.

MOTOR COORDINATION: Requires the ability to coordinate hands and eyes in using job related equipment and to operate motor vehicles.

MANUAL DEXTERITY: Requires the ability to handle a variety of items, job related equipment, control knobs, switches, etc. Must have the ability to use one hand for twisting motion or turning motion while coordinating other hand with different activities. Must have average levels of eye/hand/foot coordination.

COLOR DIFFERENTIATION: Requires the ability to discern color.

INTERPERSONAL TEMPERAMENT: Requires the ability to deal with and relate to people beyond giving and receiving instructions. Must be able to adapt to and perform under considerable stress when confronted with an emergency.

PHYSICAL COMMUNICATION: Requires the ability to talk, express, or exchange ideas by means of spoken words and/or hear and perceive nature of sounds by ear.

ADOPT RESOLUTION AMENDING THE FOLLOWING SECTION OF THE *MORGAN COUNTY POLICIES AND PROCEDURES HANDBOOK*:

• CHAPTER 10, SECTION 10.05-A, BENEFITS

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Don Stisher, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-071

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby amend the following section of the *Morgan County Policies and Procedures Handbook*, this the 16th day of November 2022:

Chapter 10

Morgan County Policies and Procedures Handbook

10.05-A Benefits

All job-related benefits except health insurance benefits cease when an employee is granted leave of absence without pay in excess of fourteen (14) calendar days. As to health benefits, the County will continue coverage so long as the employee pays the full premium costs allocable to his or her participation prior to the ~~last workday of the month following the month following the effective date of the leave~~ 1st day of the month in which the employee will be currently covered. When an employee returns, the Human Resource Department shall be notified immediately so that reinstatement may be effected. Approved absences shall not constitute a break in the continuity of service if less than fourteen (14) calendar days. All County benefits that operate on an accrual basis including Annual Leave and Sick Leave will cease when the employee exhausts paid leave accrued at the time any period of unpaid leave begins. This provision includes pay for Holidays which fall in any period of unpaid leave.

If reinstatement cannot occur due to no position being available, all health benefits cease the last day of the month in which the leave ended.

**ADOPT RESOLUTION AUTHORIZING THE APPROPRIATE ELECTED OFFICIAL/
DEPARTMENT HEAD TO FILL THE FOLLOWING POSITIONS:**

- **CUSTODIAL SUPERVISOR, GRADE B03 (\$17.26-\$22.22) -----
MAINTENANCE**
- **DRIVER, GRADE B03 (\$17.26-\$22.22) ----- ENVIRONMENTAL SERVICES**
- **RESIDENTIAL TRUCK DRIVER, GRADE B03 (\$17.26-\$22.22) -----
RECYCLING**

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-072

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the appropriate elected official/department head to fill the following positions, this the 16th day of November 2022:

- Custodial Supervisor, Grade B03 (\$17.26-\$22.22) ----- Maintenance
- Driver, Grade B03 (\$17.26-\$22.22) ----- Environmental Services
- Residential Truck Driver, Grade B03 (\$17.26-\$22.22) ----- Recycling

**ADOPT RESOLUTION AUTHORIZING THE COMMISSION TO REAPPOINT
JEREMY CHILDERS TO THE STATE PRODUCTS MART AUTHORITY BOARD TO
A 6-YEAR TERM EXPIRING NOVEMBER 16, 2028.**

Mr. Don Stisher, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-073

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Commission to reappoint Jeremy Childers to the State Products Mart Authority Board to a 6-year term expiring November 16, 2028, this the 16th day of November 2022.

**ADOPT RESOLUTION APPROVING BUDGET AMENDMENTS FOR
SEPTEMBER 2022.**

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-074

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve the following budget amendments for September 2022, this the 16th day of November 2022:

**Morgan County Commission
Budget Amendments for Board Approval
September 2022**

| General Fund | Debit | Credit |
|-------------------------------|--------------|---------------|
| 00145052 45682 - Revenue | 6,948.00 | |
| 00152201 50549 - Expenditures | | 6,948.00 |
| 00144052 44901 - Revenue | 6,400.00 | |
| 00152201 50116 - Expenditures | | 6,400.00 |
| 00151100 50122 - Expenditures | | 23,147.93 |

| | |
|--|------------|
| 00151105 50122 - Expenditures | 1,161.28 |
| 00151110 50122 - Expenditures | 21,276.07 |
| 00151151 50122 - Expenditures | 38,697.49 |
| 00151300 50122 - Expenditures | 24,459.09 |
| 00151400 50122 - Expenditures | 13,921.34 |
| 00151600 50122 - Expenditures | 29,778.08 |
| 00151750 50122 - Expenditures | 17,978.80 |
| 00151751 50122 - Expenditures | 2,996.47 |
| 00151920 50122 - Expenditures | 2,322.55 |
| 00151965 50122 - Expenditures | 7,154.21 |
| 00152100 50122 - Expenditures | 127,614.47 |
| 00152105 50122 - Expenditures | 1,161.28 |
| 00152201 50122 - Expenditures | 190,094.86 |
| 00152203 50122 - Expenditures | 43,899.97 |
| 00152300 50122 - Expenditures | 7,607.29 |
| 00152600 50122 - Expenditures | 20,301.35 |
| 00152950 50122 - Expenditures | 14,982.33 |
| 00155400 50122 - Expenditures | 10,150.67 |
| 00149999 61000 - Prior Year Revenue | 598,705.53 |
| (To amend budget for revenue and expenditures not previously budgeted) | |

Gasoline Fund

| | |
|--|------------|
| 11153400 50510 - Expenditures | 8,630.00 |
| 11153300 50208 - Expenditures | 64,000.00 |
| 11149999 61121 - Transfer In | 350,000.00 |
| 11153200 50122 - Expenditures | 16,649.60 |
| 11153300 50122 - Expenditures | 20,031.75 |
| 11153400 50122 - Expenditures | 21,316.39 |
| 11153500 50122 - Expenditures | 22,601.02 |
| 11153600 50122 - Expenditures | 19,140.07 |
| 11149999 61000 - Prior Year Revenue | 99,738.83 |
| (To amend budget for revenue and expenditures not previously budgeted) | |

Road and Bridge Fund

| | |
|--|------------|
| 11253500 50561 - Expenditures | 114,442.00 |
| 11253400 50561 - Expenditures | 54,090.00 |
| 11259999 62121 - Transfer Out | 350,000.00 |
| 11249999 61000 - Prior Year Revenue | 518,532.00 |
| 11253200 50122 - Expenditures | 7,135.56 |
| 11253300 50122 - Expenditures | 8,585.05 |
| 11253400 50122 - Expenditures | 9,135.61 |
| 11253500 50122 - Expenditures | 9,686.17 |
| 11249999 61000 - Prior Year Revenue | 34,542.39 |
| (To amend budget for revenue and expenditures not previously budgeted) | |

Capital Improvement Fund

| | Debit | Credit |
|--|-----------|-----------|
| 11652100 50530 - Expenditures | | 37,331.00 |
| 11649999 61000 - Prior Year Revenue | 37,331.00 | |
| (To amend budget for revenue and expenditures not previously budgeted) | | |

Cares Act Fund

| | Debit | Credit |
|--|------------|------------|
| 24059999 62110 - Transfer Out | 597,240.00 | |
| 24049999 61000 - Prior Year Revenue | | 597,240.00 |
| (To amend budget for revenue and expenditures not previously budgeted) | | |

REVIEW AND APPROVE THE FOLLOWING INVOICES, TOTALING \$69,150.00:

| <u>VENDOR</u> | <u>DESCRIPTION</u> | <u>TOTAL</u> |
|--------------------------|----------------------------------|--------------|
| Craft & Associates, Inc. | Recreation Center | \$68,750.00 |
| Auto-Owners Insurance | Public Official Bond – Chunn, J. | 400.00 |

Mr. Randy Vest, member of the Commission, moved for their approval. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote, and unanimously approved.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO RENEW CONTRACT WITH TENNESSEE VALLEY MEDIA, INC FOR PRINTING AND MAILING OF NEWSLETTERS FOR ONE ADDITIONAL YEAR THROUGH DECEMBER 13, 2023.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:


RESOLUTION 23-075

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to renew contract with Tennessee Valley Media, Inc for printing and mailing of newsletters for one additional year through December 13, 2023, this the 16th day of November 2022.


Before the Chairman gaveled the meeting to be adjourned, he recognized Sheryl Marsh, Communications Director, as she will be retiring at the end of the year. He mentioned that Ms. Marsh is responsible for the County Newspaper and for making sure the Morgan County Commission meetings are on Facebook Live. The Chairman thanked Ms. Marsh for her work and all she has done for Morgan County.

BE IT FURTHER RESOLVED by the Morgan County Commission of Morgan County, Alabama, that there being no further business to come before the Commission, the same on motion of Mr. Don Stisher, seconded by Mr. Greg Abercrombie, and unanimously carried; the Morgan County Commission is duly adjourned.

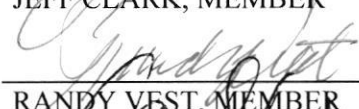
These Minutes were approved
this the 13th day of December 2022.




RAY LONG, CHAIRMAN




JEFF CLARK, MEMBER



RANDY VEST, MEMBER



DON STISHER, MEMBER



GREG ABERCROMBIE, MEMBER