

MORGAN COUNTY COMMISSION MEETING

The Morgan County Commission of Morgan County, Alabama, convened in a scheduled meeting on Tuesday, September 12, 2023, at 9:00 a.m. in the Conference Room of the Commission in the Morgan County Commission Office, Morgan County Courthouse, Decatur, Alabama. The following members were present: Chairman Ray Long; Commissioners Jeff Clark, Randy Vest, and Greg Abercrombie. Also present: Greg Bodley, County Engineer; Julie Reeves, Chief Administrative Officer; Jessica Smith, Deputy Chief Administrative Officer; Laura Vest, Business Services Coordinator. Absent: Commissioner Don Stisher; David Langston, County Attorney; Mike Wetzell, Communications Director. Mrs. Reeves and Mrs. Vest acted as clerks of the Meeting. Mr. Randy Vest offered the prayer and Pledge of Allegiance. Mrs. Reeves called roll and stated that a quorum was present. The Chairman declared the Meeting open for the transaction of business.

VISITORS

Heather McIngvale, Morgan County Sheriff's Office
Erica Smith, Decatur Daily
Scott Slate, Harris Caddell & Shanks, P.C.
George Hill, Morgan County IT

PUBLIC HEARING:

**PUBLIC HEARING TO RECEIVE WRITTEN OR ORAL COMMENTS
CONCERNING A PETITION FROM JERRY ROBERSON, THE ADJOINING
PROPERTY OWNER, TO VACATE CHERRY TREE ROAD WHICH IS LOCATED
OFF NEW CUT ROAD IN THE SE1/4 OF THE SE1/4 OF SECTION 23; TOWNSHIP 7
SOUTH; RANGE 5 WEST IN DISTRICT 2.**

The Chairman brought to the attention of the Commission that this was the date and time advertised to hold a "Public Hearing" for the purpose of receiving citizen input concerning the vacation of Cherry Tree Road which is located off New Cut Road in the SE1/4 of the SE1/4 of Section 23; Township 7 South; Range 5 West in District 2.

Greg Bodley, County Engineer, stated he had not received any negative comments pertaining to the vacation. He said this road serves one property and he recommends the vacation.

Mr. Vest indicated he was good with the vacation saying he spoke with Mr. Roberson and he would like to put a gate up due to multiple thefts on the property.

There were no additional comments or questions regarding the vacation of Cherry Tree Road which is located off New Cut Road in the SE1/4 of the SE1/4 of Section 23; Township 7 South; Range 5 West in District 2.

The Chairman declared the "Public Hearing" closed.

AGENDA

The Agenda for the meeting of Tuesday, September 12, 2023, had been presented to the Commission for review.

After due consideration, it is therefore ordered by the Commission on motion of Mr. Randy Vest, seconded by Mr. Jeff Clark, and unanimously carried that there being no further additions or corrections to the above listed agenda; it is hereby approved.

MINUTES

The Minutes of the meeting held on Tuesday, August 29, 2023, had been presented via email to the Commission for review.

After due consideration, it is therefore ordered by the Commission on motion of Mr. Greg Abercrombie, seconded by Mr. Jeff Clark, and unanimously carried that there being no further additions or corrections to the above referenced Minutes; they are hereby approved.

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OLD BUSINESS:

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ACCEPT BID FROM LYNN LAYTON FORD AS LOWEST RESPONSIBLE BIDDER MEETING SPECIFICATIONS FOR ONE (1) 2023 FORD F-250 CREW CAB 4X4 TRUCK FOR PARKS & RECREATION IN THE AMOUNT OF \$52,760, AND AMEND BUDGET ACCORDINGLY.

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-498

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to accept bid from Lynn Layton Ford as lowest responsible bidder meeting specifications for one (1) 2023 Ford F-250 Crew Cab 4x4 truck for Parks & Recreation in the amount of \$52,760, and amend budget accordingly, this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ACCEPT QUOTE FROM AND ENTER INTO CONTRACT WITH RECENTERED RESTORATIONS FOR WINDOW REFURBISHMENT FOR THE MORGAN COUNTY ARCHIVES BUILDING IN THE AMOUNT OF \$80,799.46, AND AMEND BUDGET ACCORDINGLY.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-499

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to accept quote from and enter into Contract with Recentered Restorations for window refurbishment for the Morgan County Archives building in the amount of \$80,799.46, and amend budget accordingly, this the 12th day of September 2023.

NEW BUSINESS:

ADOPT RESOLUTION APPROVING THE FISCAL YEAR 2023-2024 BUDGET FOR THE MORGAN COUNTY COMMISSION IN THE AMOUNT OF \$71,299,046.26 (REVENUES) AND \$70,190,185.89 (EXPENDITURES), EFFECTIVE OCTOBER 1, 2023.

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-500

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve the Fiscal Year 2023-2024 budget for the Morgan County Commission in the amount of \$71,299,046.26 (Revenues) and \$70,190,185.89 (Expenditures), effective October 1, 2023, this the 12th day of September 2023.

ADOPT RESOLUTION APPROVING A 2% COST-OF-LIVING ADJUSTMENT FOR ALL ELIGIBLE MORGAN COUNTY EMPLOYEES, EFFECTIVE OCTOBER 8, 2023.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-501

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve a 2% cost-of-living adjustment for all eligible Morgan County employees, effective October 8, 2023, this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE INCREASE OF SHIFT DIFFERENTIAL TO \$0.60 PER HOUR FOR 2ND AND 3RD SHIFT EMPLOYEES, EFFECTIVE OCTOBER 8, 2023.

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-502

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the increase of shift differential to \$0.60 per hour for 2nd and 3rd shift employees, effective October 8, 2023, this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN, ON BEHALF OF SHERIFF RON PUCKETT, TO APPROVE A \$300 INCENTIVE TO ALL APOST FIELD TRAINING OFFICERS FOR COMPLETING REQUIRED FTO PROGRAM, EFFECTIVE OCTOBER 8, 2023.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-503

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman, on behalf of Sheriff Ron Puckett, to approve a \$300 incentive to all APOST Field Training Officers for completing required FTO program, effective October 8, 2023, this the 12th day of September 2023.

ADOPT RESOLUTION APPROVING THE VACATION OF CHERRY TREE ROAD WHICH IS LOCATED OFF NEW CUT ROAD IN THE SE1/4 OF THE SE1/4 OF SECTION 23; TOWNSHIP 7 SOUTH; RANGE 5 WEST IN DISTRICT 2. THIS ACTION REMOVES THE ROAD FROM MORGAN COUNTY'S ROAD SYSTEM, DIVESTS ALL THE PUBLIC RIGHTS AND LIABILITIES IN THE ROAD AND VEST TITLE WITH THE APPROPRIATE ABUTTING LANDOWNERS. HOWEVER, THIS ACTION DOES NOT DIVEST IN-PLACE UTILITY PROVIDER RIGHTS AND THE UTILITY PROVIDERS SHALL HAVE CONTINUED ACCESS TO MAINTAIN, EXTEND, AND ENLARGE THEIR LINES, EQUIPMENT, AND FACILITIES AS IF THE VACATION HAD NOT OCCURRED.

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-504

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve the vacation of Cherry Tree Road which is located off New Cut Road in the SE1/4 of the SE1/4 of Section 23; Township 7 South; Range 5 West in District 2. This action removes the road from Morgan County's road system, divests all the public rights and liabilities in the road and vest title with the appropriate abutting landowners. However, this action does not divest in-place utility provider rights and the utility providers shall have continued access to maintain, extend, and enlarge their lines, equipment, and facilities as if the vacation had not occurred, this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ALLOCATE UP TO \$1,500,000 OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR A NEW CONSTRUCTED SENIOR CENTER LOCATED AT SOUTH PARK IN FALKVILLE.

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Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-505

RESOLUTION FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT REVENUE REPLACEMENT FUNDS FOR GOVERNMENT SERVICES PROJECTS

WHEREAS, the County has received American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds (“ARPA funds”); and

WHEREAS, the Morgan County Commission (the “Commission”) is charged with ensuring that these funds are expended in accordance with state and federal law; and

WHEREAS, in accordance with the provisions of the final rule published by the United States Department of Treasury dated January 6, 2022, the County has duly elected to designate a standard allowance of \$10,000,000 of its ARPA funds as revenue replacement (“ARPA revenue replacement funds”); and

WHEREAS, the County may use ARPA revenue replacement funds to facilitate the provision of government services, including the construction of new community centers and support for seniors in the community; and

WHEREAS, the Commission has determined that utilizing ARPA revenue replacement funds to construct a new senior center to be located at South Park in Falkville, Alabama for the benefit of the community is a necessary, reasonable, and proportionate expenditure of ARPA revenue replacement funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

- 1) The Commission hereby allocates up to \$1,500,000.00 of the County’s ARPA revenue replacement funds to cover all or part of the costs reasonably related to the construction of a new senior center to be located at South Park in Falkville, Alabama including, but not limited to, design costs, construction costs, and administrative costs such as advertisement.
- 2) The ARPA Program Manager shall be responsible for ensuring that the project shall be designed and constructed in such a way so as not to frustrate the County’s response to COVID-19.
- 3) Any expenditure of these funds shall be contingent on the continued appropriation and availability of ARPA funds for this purpose and in no event shall be used for any costs associated with the project that are not obligated on or before December 31, 2024, and expended on or before December 31, 2026.

IN WITNESS WHEREOF, the Morgan County Commission has caused this Resolution to be executed in its name and on its behalf by its Chair on the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ALLOCATE UP TO \$60,000 OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR A PART-TIME PROFESSIONAL EMPLOYEE TO ASSIST WITH ARPA ADMINISTRATION.

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-506

RESOLUTION FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT FUNDS FOR ONGOING ADMINISTRATIVE SERVICES

WHEREAS, the County has received American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds (“ARPA funds”); and

WHEREAS, the Morgan County Commission (the “Commission”) is charged with ensuring that these funds are expended in accordance with state and federal law; and

WHEREAS, by way of resolution dated November 23, 2021, the Commission approved the expenditure of ARPA funds to cover any and all costs of payroll and covered benefits of employees to the

extent the time was spent on activities directly related to the administration of ARPA funds for any pay period beginning on or after March 3, 2021, and ending on or before December 31, 2024; and

WHEREAS, the Commission further adopted implementation policies and procedures to cover said costs relating to the ARPA administrative services; and

WHEREAS, the County has hired a part-time professional employee specifically to assist with ARPA administration; and

WHEREAS, the Commission has determined that utilizing ARPA funds to cover any and all payroll and covered benefits for this new part-time employee is a necessary, reasonable, and proportionate expenditure of ARPA revenue replacement funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

- 1) The Commission hereby allocates up to \$60,000.00 of the County's ARPA funds to cover the costs of payroll and covered benefits to cover costs associated with the part-time employee hired specifically to assist with ARPA consistent with the previously approved implementation policies and procedures.
- 2) The Chief Administrative Officer is hereby authorized to expend ARPA funds in accordance with the provisions of this Resolution for any and all costs of payroll and covered benefits of this part-time employee to the extent this employee's time was spent on activities directly related to the administration of ARPA funds for any pay period beginning October 8, 2023, and ending on or before December 31, 2024.

IN WITNESS WHEREOF, the Morgan County Commission has caused this Resolution to be executed in its name and on its behalf by its Chair on the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ALLOCATE UP TO \$462,000 OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR (3) 15-PASSENGER VANS AND (2) HANDICAP ACCESSIBLE VANS FOR COMMISSION ON AGING.

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-507

RESOLUTION FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT REVENUE REPLACEMENT FUNDS FOR GOVERNMENT SERVICES PROJECTS

WHEREAS, the County has received American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds ("ARPA funds"); and

WHEREAS, the Morgan County Commission (the "Commission") is charged with ensuring that these funds are expended in accordance with state and federal law; and

WHEREAS, in accordance with the provisions of the final rule published by the United States Department of Treasury dated January 6, 2022, the County has duly elected to designate a standard allowance of \$10,000,000 of its ARPA funds as revenue replacement ("ARPA revenue replacement funds"); and

WHEREAS, the County may use ARPA revenue replacement funds to facilitate the provision of government services, including support for seniors in the community; and

WHEREAS, the Commission has determined that utilizing ARPA revenue replacement funds to purchase three 15-passenger vans and two handicap accessible vans to be used by the Commission on Aging is a necessary, reasonable, and proportionate expenditure of ARPA revenue replacement funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

- 1) The Commission hereby allocates up to \$462,000.00 of the County's ARPA revenue replacement funds toward the purchase of three 15-passenger vans and two handicap accessible vans in support of this governmental service.

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- 2) The Chief Administrative Officer is hereby authorized to procure these vans consistent with state competitive bid laws and federal guidance related to the expenditure of ARPA revenue replacement funds.
- 3) The ARPA Program Manager shall be responsible for ensuring that the project shall be designed and constructed in such a way so as not to frustrate the County's response to COVID-19.
- 4) Any expenditure of these funds shall be contingent on the continued appropriation and availability of ARPA funds for this purpose and in no event shall be used for any costs associated with the purchase that are not obligated on or before December 31, 2024, and expended on or before December 31, 2026.

IN WITNESS WHEREOF, the Morgan County Commission has caused this Resolution to be executed in its name and on its behalf by its Chair on the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ALLOCATE UP TO \$1,750,000 OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR REPLACING (52) HEATING AND COOLING UNITS ON THE MORGAN COUNTY JAIL ROOF AND REPLACING ORIGINAL JAIL ROOF.

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-508

RESOLUTION FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT REVENUE REPLACEMENT FUNDS FOR GOVERNMENT SERVICES PROJECTS

WHEREAS, the County has received American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds ("ARPA funds"); and

WHEREAS, the Morgan County Commission (the "Commission") is charged with ensuring that these funds are expended in accordance with state and federal law; and

WHEREAS, in accordance with the provisions of the final rule published by the United States Department of Treasury dated January 6, 2022, the County has duly elected to designate a standard allowance of \$10,000,000 of its ARPA funds as revenue replacement ("ARPA revenue replacement funds"); and

WHEREAS, the County may use ARPA revenue replacement funds to facilitate the provision of government services, including the provision of ongoing maintenance to the County jail; and

WHEREAS, the Commission has determined that utilizing ARPA revenue replacement funds to replace fifty-two (52) heating and cooling units, as well as the repair of the roof on the County jail is a necessary, reasonable, and proportionate expenditure of ARPA revenue replacement funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

- 1) The Commission hereby allocates up to \$1,750,000.00 of the County's ARPA revenue replacement funds to cover all or part of the costs reasonably related to the above-referenced improvements to the County jail including, but not limited to, design costs, construction costs, and administrative costs relating to compliance with state law.
- 2) The ARPA Program Manager shall be responsible for ensuring that the project shall be designed and constructed in such a way so as not to frustrate the County's response to COVID-19.
- 3) Any expenditure of these funds shall be contingent on the continued appropriation and availability of ARPA funds for this purpose and in no event shall be used for any costs associated with the project that are not obligated on or before December 31, 2024, and expended on or before December 31, 2026.

IN WITNESS WHEREOF, the Morgan County Commission has caused this Resolution to be executed in its name and on its behalf by its Chair on the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO COMMIT AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR THE CONSTRUCTION OF AN EVENT CENTER ON UNION HILL ROAD IN COTACO.

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-509

RESOLUTION FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT REVENUE REPLACEMENT FUNDS FOR GOVERNMENT SERVICES PROJECTS

WHEREAS, the County has received American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds (“ARPA funds”); and

WHEREAS, the Morgan County Commission (the “Commission”) is charged with ensuring that these funds are expended in accordance with state and federal law; and

WHEREAS, in accordance with the provisions of the final rule published by the United States Department of Treasury dated January 6, 2022, the County has duly elected to designate a standard allowance of \$10,000,000 of its ARPA funds as revenue replacement (“ARPA revenue replacement funds”); and

WHEREAS, the County may use ARPA revenue replacement funds to facilitate the provision of government services, including the construction of new community centers in the community; and

WHEREAS, the Commission has determined that utilizing ARPA revenue replacement funds to construct an event center to be located on Union Hill Road in Cotaco for the benefit of the community is a necessary, reasonable, and proportionate expenditure of ARPA revenue replacement funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

- 1) The Commission hereby allocates a portion of the County’s ARPA revenue replacement funds to cover all or part of the costs reasonably related to the construction of an event center to be located on Union Hill Road in Cotaco including, but not limited to, design costs, construction costs, and administrative costs such as advertisement.
- 2) The ARPA Program Manager shall be responsible for ensuring that the project shall be designed and constructed in such a way so as not to frustrate the County’s response to COVID-19.
- 3) Any expenditure of these funds shall be contingent on the continued appropriation and availability of ARPA funds for this purpose and in no event shall be used for any costs associated with the project that are not obligated on or before December 31, 2024, and expended on or before December 31, 2026.

IN WITNESS WHEREOF, the Morgan County Commission has caused this Resolution to be executed in its name and on its behalf by its Chair on the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO ALLOCATE UP TO \$350,000 OF AMERICAN RESCUE PLAN ACT (ARPA) FUNDS FOR COURTHOUSE FACILITY AND PROPERTY UPDATES.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-510

RESOLUTION FOR THE EXPENDITURE OF AMERICAN RESCUE PLAN ACT REVENUE REPLACEMENT FUNDS FOR GOVERNMENT SERVICES PROJECTS

WHEREAS, the County has received American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds (“ARPA funds”); and

WHEREAS, the Morgan County Commission (the “Commission”) is charged with ensuring that these funds are expended in accordance with state and federal law; and

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WHEREAS, in accordance with the provisions of the final rule published by the United States Department of Treasury dated January 6, 2022, the County has duly elected to designate a standard allowance of \$10,000,000 of its ARPA funds as revenue replacement (“ARPA revenue replacement funds”); and

WHEREAS, the County may use ARPA revenue replacement funds to facilitate the provision of government services, including the provision of ongoing maintenance to County-owned buildings; and

WHEREAS, the Commission has determined that utilizing ARPA revenue replacement funds to make property updates to the courthouse facility is a necessary, reasonable, and proportionate expenditure of ARPA revenue replacement funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION as follows:

- 1) The Commission hereby allocates up to \$350,000.00 of the County’s ARPA revenue replacement funds to cover all or part of the costs reasonably related to the above-referenced improvements to the County courthouse including, but not limited to, design costs, construction costs, and administrative costs relating to compliance with state law.
- 2) The ARPA Program Manager shall be responsible for ensuring that the project shall be designed and constructed in such a way so as not to frustrate the County’s response to COVID-19.
- 3) Any expenditure of these funds shall be contingent on the continued appropriation and availability of ARPA funds for this purpose and in no event shall be used for any costs associated with the project that are not obligated on or before December 31, 2024, and expended on or before December 31, 2026.

IN WITNESS WHEREOF, the Morgan County Commission has caused this Resolution to be executed in its name and on its behalf by its Chair on the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO SOLICIT SEALED BIDS FROM THE LOWEST RESPONSIBLE BIDDER MEETING SPECIFICATIONS FOR JANITORIAL SUPPLIES FOR ALL COUNTY DEPARTMENTS.

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-511

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to solicit sealed bids from the lowest responsible bidder meeting specifications for janitorial supplies for all County departments, this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO HIRE GOODWYN MILLS CAWOOD LLC FOR ARCHITECTURAL SERVICES FOR SENIOR CENTER AT SOUTH PARK IN FALKVILLE.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-512

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to hire Goodwyn Mills Cawood LLC for architectural services for senior center at South Park in Falkville, this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO RENEW CONTRACT WITH CHANO & SONS, INC. FOR CLEANING SERVICES AT THE FARM SERVICES BUILDING FOR ONE ADDITIONAL YEAR, EXPIRING SEPTEMBER 30, 2024.

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-513

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to renew contract with Chano & Sons, Inc. for cleaning services at the Farm Services Building for one additional year, expiring September 30, 2024, this the 12th day of September 2023.

ADOPT A RESOLUTION SETTING A MAXIMUM SPEED LIMIT OF 30 MPH ON POWELL CHAPEL ROAD. SAID ROAD BEING LOCATED OFF OLD HWY 31 IN SECTIONS 25 AND 26, TOWNSHIP 8 SOUTH, RANGE 4 WEST IN DISTRICT 3.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-514

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby set a maximum speed limit of 30 mph on Powell Chapel Road. Said road being located off Old Hwy 31 in Sections 25 and 26, Township 8 South, Range 4 West in District 3, this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO AMEND THE JOB DESCRIPTION FOR THE FOLLOWING JOB CLASS:

- **9932 EQUIPMENT OPERATOR**

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-515

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to amend the job description for the following job class, this the 12th day of September 2023:

- 9932 Equipment Operator

Classification Title:

**Class Code 9932
Equipment Operator**

PURPOSE OF CLASSIFICATION

The purpose of this classification is to operate equipment and perform manual work functions associated with construction, maintenance and repairs of county roads, bridges, and drainage systems.

ESSENTIAL FUNCTIONS

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- In absence of the Senior Equipment Operator, may operate a motor grader, bulldozer, and chemical spray truck.
- Operates equipment, machinery and tools used in construction, maintenance and repair of county roads, bridges, and drainage systems (which may include a dump truck, front-end loading truck, asphalt patching machine, roller, backhoe, trencher, low-boy trailer, tractor, bush hog, mower, chain saw, axe, shovel, rake, and mechanic tools).
- Performs manual work functions associated with construction, maintenance and repair of county roads, bridges, and drainage systems (which may include repairing bridges; building/repairing roads; patching holes; rolling/packing asphalt; grading roads; digging

holes or trenches; installing pipe; shoveling asphalt, road mix, rock, dirt, etc.; mowing grass/weeds; trimming and clearing shrubbery; removing trees and tree limbs; removing debris from ditches and right-of-ways; loading/unloading trucks; placing/retrieving signage; erecting road construction barricades or signage; and flagging traffic).

- Monitors equipment gauges and other indicators for non-standard conditions; reports faulty equipment for repair; performs basic equipment repairs.
- Performs general maintenance tasks necessary to keep equipment/machinery in good working condition (which includes inspecting equipment; checking condition of tires; checking/replacing fluid levels; greasing equipment; and washing/cleaning equipment).
- Prepares and/or receives various forms, reports or other documents; processes and forwards as appropriate.
- Communicates via telephone and/or two-way radio; provides information; takes and relays messages and/or directs calls to appropriate personnel; responds to requests for service.
- Responds to routine requests for information from officials, employees, the public or other individuals.

ADDITIONAL FUNCTIONS

May perform general cleaning/housekeeping tasks associated with maintaining shop or other work areas.

Performs other related duties as required.

MINIMUM QUALIFICATIONS

High school diploma/ GED or three years of experience in equipment operation required; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job. Must obtain and maintain a valid Alabama Class A or B Commercial Driver License. (County may provide assistance in obtaining valid CDL upon employment.)

MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL JOB FUNCTIONS

PHYSICAL REQUIREMENTS: Must be able to operate a variety of machinery, equipment and tools which may include a dump truck, front-end loading truck, asphalt patching machine, roller, backhoe, trencher, low-boy trailer, tractor, bush hog, mower, chain saw, axe, shovel, rake, mechanic tools, and two-way radio. Physical demand requirements are at levels of those for very heavy work.

DATA COMPREHENSION: Requires the ability to compare and or judge the readily observable functional, structural, or compositional characteristics (whether similar to or divergent from obvious standards) of data, people, or things, which may include maps and operational manuals.

INTERPERSONAL COMMUNICATION: Requires the ability to speak with and/or signal people to convey or exchange information, including giving assignments and/or directions to co-workers or assistants as well as communicating with the general public.

LANGUAGE ABILITY: Requires ability to read a variety of documentation, directions, instructions, and methods and procedures. Requires the ability to write reports, forms, and job-related documentation with proper format, punctuation, spelling, and grammar, using all parts of speech. Requires the ability to speak with and before others with poise, voice control, and confidence using correct English and well-modulated voice.

INTELLIGENCE: Requires the ability to learn and understand relatively complex mechanical and operational principles and techniques; to understand departmental policies and procedures; to make independent judgments in absence of supervision; and to acquire and be able to expound on knowledge of topics related to primary occupation.

VERBAL APTITUDE: Requires the ability to record and deliver information, to explain procedures, and to follow verbal and written instructions.

NUMERICAL APTITUDE: Requires the ability to add and subtract; multiple and divide totals; and determine time and weight.

FORM/SPATIAL APTITUDE: Requires the ability to visually inspect items for proper length, width, and shape using job related equipment.

MOTOR COORDINATION: Requires the ability to coordinate hands and eyes in using job-related equipment and to operate motor vehicles.

MANUAL DEXTERITY: Requires the ability to handle a variety of items, machinery, equipment, tools, control knobs, switches, etc. Must have the ability to use one hand for twisting motion or turning motion while coordinating other hand with different activities. Must have average levels of eye/hand/foot coordination.

COLOR DIFFERENTIATION: Requires the ability to discern color.

INTERPERSONAL TEMPERAMENT: Requires the ability to deal with and relate to people beyond giving and receiving instructions. Must be able to adapt to and perform under moderate stress when confronted with an emergency.

PHYSICAL COMMUNICATION: Requires the ability to talk, express, or exchange ideas by means of spoken words and/or hear and perceive nature of sounds by ear.

**ADOPT RESOLUTION APPROVING THE FOLLOWING JOB DESCRIPTIONS,
EFFECTIVE SEPTEMBER 12, 2023:**

- **RECREATION COORDINATOR, CLASS CODE 2804, GRADE A03**
- **CRIME SCENE/EVIDENCE TECHNICIAN, CLASS CODE 3228, GRADE A05**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-516

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve the following job descriptions, effective September 12, 2023, this the 12th day of September 2023:

- Recreation Coordinator, Class Code 2804, Grade A03
- Crime Scene/Evidence Technician, Class Code 3228, Grade A05

Classification Title:

**Class Code 2804
Recreation Coordinator**

PURPOSE OF CLASSIFICATION

The purpose of this classification is to perform administrative/managerial functions associated with the county gymnasium and Parks and Recreation Department.

ESSENTIAL FUNCTIONS

The Following duties are normal for the position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Works closely with Community as positive representative and advocate for Parks and Recreation and Morgan County Commission as well as its policies and procedures.
- Assures that Community Leagues and facility patrons are following policies and procedures set forth by the Parks and Recreation Department and County Commission as well as all related state and federal regulations.
- Generates accurate league and event schedules in a timely manner that balances the wishes of the Community Leagues with the needs of the Parks and Recreation Department.
- Develops and implements recreation, leisure, and fitness programs for county facilities.
- Performs various housekeeping tasks (which may include cleaning/maintaining restrooms; cleaning court and bleachers; cleaning office; cleaning concession areas; emptying trash containers; vacuuming, sweeping, mopping, or cleaning floor surfaces; dusting/polishing furniture; cleaning windows; etc.).
- May be responsible for creating or assisting in creating accurate league schedules in a timely manner that balances the requests of the Community Leagues with the needs of the Parks and Recreation Department.
- Maintains records and prepares reports of work activities.
- Makes purchase requests for food, materials, supplies, and equipment needed for the operation and maintenance of facility concession stand(s).
- Manages and keeps accurate records of rentals of the facilities as well as coordinates with recreation staff on departmental activity schedule.
- Assist Director in creating and maintaining social media presence for recreational activities and events; Assist in keeping departmental website up to date.
- Assist Director in creating temporary employee work plans and schedules; Assist Director in assigning, supervising, training, and inspecting work of temporary personnel.
- As necessary, perform temporary crew work including that of the park coordinators and concession staff.
- Inspects facilities for safety, cleanliness, and protection of county property.
- Makes sure concession equipment is regularly cleaned and well maintained while keeping accurate records.
- Ability to work flexible schedules with after-hours programs, evening events and weekend recreational programming.

- Maintains an awareness of new trends, advances, and procedures in the profession; maintains professional affiliations; reads professional literature; attends workshops and training sessions when appropriate.

ADDITIONAL FUNCTIONS

Performs other related duties as required.

MINIMUM QUALIFICATIONS

High School Diploma is required. Prefer bachelor's degree in Recreation, Leisure Services, Physical Education, or related field, with minimum of (3) years of experience in Recreation or a related field; or any equivalent combination of education, training, and experience, which provides the requisite knowledge, skills, and abilities for this job. Must be able to operate personal computer utilizing standard software such as Microsoft Office. Must possess and maintain a valid Alabama Driver's License.

MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL JOB FUNCTIONS

PHYSICAL REQUIREMENTS: Must be able to operate a variety of equipment including a personal computer, radio, facsimile machine, telephone, and various sports equipment. Physical demand requirements are at levels for those for **moderate** work.

INTERPERSONAL COMMUNICATION: Requires the ability to speak with and/or signal people to convey or exchange *sports league, concession maintenance, and food prep safety information, including the ability to effectively communicate methods, procedures, and objectives of department.*

LANGUAGE ABILITY: Requires the ability to write reports, forms and job-related documentation with proper format, punctuation, spelling, and grammar, using all parts of speech.

INTELLIGENCE: Requires ability to learn and understand *recreation software, community league scheduling, food prep safety information, event planning and effective managerial techniques;* to understand departmental policies and procedures; to make independent judgments in absence of supervision; and to acquire and be able to expound on knowledge of topics related to primary occupation.

VERBAL APTITUDE: Requires the ability to record and deliver information, to explain procedures, and to follow verbal and written instructions.

NUMERICAL APTITUDE: Requires the ability to add and subtract; multiple and divide totals; determine percentages; and determine time and weight.

FORM/SPATIAL APTITUDE: Requires the ability to assemble and disassemble sports apparatuses and recognize spatial hazards to participants.

MOTOR COORDINATION: Requires the ability to coordinate hands and eyes in using job related equipment.

MANUAL DEXTERITY: Requires the ability to handle a variety of items, job related equipment, control knobs, switches, etc. Must have the ability to use one hand for twisting motion or turning motion while coordinating other hand with different activities. Must have average levels of eye/hand/foot coordination.

COLOR DIFFERENTIATION: May require the ability to discern color.

INTERPERSONAL TEMPERAMENT: Requires the ability to deal with and relate to people beyond giving and receiving instructions. Must be able to adapt to and perform under moderate stress when confronted with an emergency.

PHYSICAL COMMUNICATION: May require the ability to talk, express, or exchange ideas by means of spoken words and/or hear and perceive nature of sounds by ear.

Class Code 3228

Classification Title

Crime Scene /Evidence Technician

POSITION OVERVIEW:

The Evidence Custodian/Technician is a civilian employee (non-sworn) who is responsible for a variety of tasks relating to the storage and safekeeping of property and evidence submitted to Morgan County Sheriff's Office. Job duties are technical in nature and support the overall Morgan County Sheriff's Office mission.

REPORTS TO:

Lieutenant, Captain

ESSENTIAL DUTIES AND RESPONSIBILITIES:

(All duties listed may not be included in any one position nor does the list include all tasks found in a position of this class)

- Retrieve, process, identify, record, store, secure, and insure the safekeeping of property and evidence according to established procedures.
- Log all evidence and property into the RMS system utilized by the Sheriff's Office.
- Account for all articles submitted to the property room with barcoding and tracking.
- Preserve the chain of evidence upon receipt of items until such can be released.
- Maintain confidentiality as it relates to the position.
- Drive to various locations and work sites to pick up property and evidence. Maintain records of when the items were received and released.
- Research cases in various databases to determine their status in the judicial system.
- Process Crime Scene, collected evidentiary evidence (physical and photographic), enter and store as well as submit to Forensic Science for lab results.
- Inventory property and evidence as it is initially placed into the property room and when it is signed out for court.
- Maintain records to identify the timely destruction and/or disposal of items authorized to be destroyed in accordance with all applicable laws, policies, procedures, and accreditation standards.
- Dispose of or purge evidence or property no longer needed or adjudicated by the courts through actual destruction, melting, burning, or auctioning of items.
- Determine what items can be returned to the lawful owner.
- Coordinate with the investigators, deputies, prosecutors, and courts to determine what needs to be submitted to the Department of Forensic Sciences.
- Update RMS system to reflect the changes in the evidence status, location, etc.
- Update the case and the appropriate personnel as to the status/findings of the items submitted to the Department of Forensic Sciences, SANE, courts, ETC.
- Testify in court, as requested, regarding the chain of custody of evidence from receipt until admitted into court.
- Set-up appointments for individuals to retrieve property.
- Establish and maintain effective working relationships with County officials, employees, and the general public.
- Be subject to spot inspections of evidence vault, property room, and other storage locations by the supervisor or designee.
- Conduct an inventory, when ordered, or necessary of the evidence vault property and other storage locations.
- Maintain and accurate and up-to-date filing system showing where evidence is located and proper chain of custody for each item.
- Produce evidence at court as requested by the District Attorney's Office or the Defense showing proper and correct chain of custody with each item.
- Be available to have the District Attorneys' Office or other attorneys come and review evidence in the evidence lab or approved storage site.
- Process evidence such as fingerprinting or fuming items when requested or needed.
- Keep property room, evidence lab, vault, and other storage locations neat and orderly and free of clutter.
- Provide training to Sheriff's Office personnel on proper evidence collection and documentation procedures.
- Attend training related to handling and processing of evidence.
- Place orders with vendors for supplies required for evidence packaging and collection.
- Maintain an adequate amount of evidence packaging supplies.
- Coordinate with other agencies to return/retrieve property that has been recovered.
- Interact with the public either in person or over the telephone when they have questions regarding property or items.
- Run criminal histories on individuals wanting to retrieve firearms and determine if the individual is permitted to possess a firearm.
- Coordinate with SANE Clinic and Children's Hospital to retrieve sexual assault kits and submit the kits to the Department of Forensic Sciences. Meet travel requirements of the position.
- Work flexible schedule, which may include on-call, evenings, weekends, holidays, and overtime.

OTHER JOB FUNCTIONS

- Perform other job functions as assigned.

SUPERVISOR RECEIVED AND EXERCISED

Work is performed independently under general supervision from an immediate supervisor from the Criminal/Narcotics Investigations Division. Work is reviewed for accuracy, productivity, and compliance with established procedures.

WORKING ENVIRONMENT

The working environment characteristics described herein are representative of those an employee encounters while performing the essential functions of the position. Evidence Custodians retrieve evidence from crime scenes and from secure lockers at various facilities and locations. Evidence Custodians work in enclosed, windowless rooms, outdoors in all types of weather, and travel to remote sites. They may be exposed to biohazardous materials, noxious odors, and chemical agents.

PHYSICAL REQUIREMENTS

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the position. The classification of an Evidence Custodian has physical requirements of varying degrees based on numerous differing work circumstances. Required physical activities include walking, standing, sitting, balancing, climbing, kneeling, bending, stooping, lifting, dragging, throwing, digital dexterity, twisting the body, talking, hearing, and seeing. The job requires an incumbent to move and lift heavy or bulky items and/or equipment and be able to lift up to 25 pounds unassisted. Employees must be able to safely operate a motor vehicle. Employees must be able to safely operate equipment utilized in the warehouse, which consists of ladders, rolling ladders, and hand trucks.

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER CHARACTERISTICS

- Local, State, and Federal laws pertaining to evidence procedures.
- Relevant departmental policies and procedures.
- Principles and practice of property and evidence documentation, inventory, and control.
- Storage and disposal of evidence and property.
- Automated law enforcement information systems.
- Various databases and research software.
- Basic warehouse and/or inventory control principles/practices.
- Basic math and English.
- Basic computer programs such as Microsoft Word, Excel, and Office.
- Standard safety procedures.
- Effectively interact and communicate with audiences of various social, cultural, ethnic, educational, and economic background.
- Testify during criminal court proceedings.
- Learn computer programs utilized in property room work area.
- Understand and follow written and verbal instructions.
- Schedule work projects to ensure timely completion.
- Independently determine and exercise good judgement to correctly handle various situations in compliance with established procedures.
- Communicate effectively, both orally and written, with diverse groups and individuals.
- Pay close attention to details; learn and apply detailed information, processes, and protocols.
- Work effectively and productively with others; participate as an effective member of a service-oriented team.
- Establish and maintain effective working relationships with County officials, employees, the general public, and other agencies.
- Operate office equipment and computers associated with the position.
- Effectively coordinate, perform, and complete multiple duties and assignments concurrently and in a timely manner.

OTHER CHARACTERISTICS

- Maintain regular, predictable, and punctual attendance during regularly scheduled work hours at assigned worksite.
- Ensure confidentiality of transactions.
- Represent the Sheriff's Office to the public in a professional manner that is consistent with the Office's image.
- Be highly motivated and organized.

- Be of high moral character and ethics.

SPECIAL REQUIREMENTS

- The ability to obtain and maintain required professional certifications is a condition of continued employment.
- Have a prior Certification or attend the National Forensics Academy (NFA) within 1 year of hire date to further investigative crime scene collection techniques.
- Must be available for Investigation Call Out to Active Crime Scenes to properly record crime scene data and evidence recovered and to properly store and submit evidence to Forensic Sciences for Criminal Prosecution.

MINIMUM QUALIFICATIONS

- Must be a U.S. Citizen or have proof of naturalization.
- High school diploma or General Education Development (GED).
- Some experience in law enforcement or related field preferred.
- Must not have been convicted of a Felony or Misdemeanor involving either force, violence, or moral turpitude.
- Must have and maintain a valid Driver's License and be insurable by the Morgan County Commission's risk underwriters.
- Must be able to pass a background investigation, drug screen, and physical examination.
- Must be able to pass the approved APOST firearms qualification course.

MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL JOB FUNCTIONS

PHYSICAL REQUIREMENTS: Must be able to operate a variety of office equipment and specialized equipment which may include a police vehicle, standard/emergency vehicles, firearms, chemical weapons, emergency equipment, radio/communications equipment, radar equipment, alcohol testing equipment, handcuffs, baton, flashlight, processing kits, photographic equipment, tape recorder, calculator, copy machine, facsimile machine, and telephone. Physical demand requirements are at levels of those for heavy work.

DATA COMPREHENSION: Requires the ability to compare and or judge the readily observable functional, structural, and compositional characteristics (whether similar or divergent from obvious standards) of data, people, or things which may include maps, legal code books, and procedural manuals.

INTERPERSONAL COMMUNICATION: Requires the ability to speak with and or signal people to convey or exchange law enforcement, radio communications, emergency medical and court-related information, including giving assignments and or directions to co-workers or assistants as well as communication with officials and the general public.

LANGUAGE ABILITY: Requires ability to read a variety of law enforcement, radio communications, emergency medical and court-related documentation, directions, instructions, and methods and procedures. Requires the ability to write reports, forms, and job-related documentation with your proper format, punctuation, spelling, and grammar, using all parts of speech. Requires the ability to speak with and before others with poise, voice control, and confidence using correct English and well-modulated voice.

INTELLIGENCE: Requires the ability to learn and understand relatively complex law enforcement, radio communications, emergency medical and court-related principles, and techniques; to understand departmental policies and procedures; to make independent judgements in absence of supervision; and to acquire and be able to expound on knowledge of topics related to primary occupation.

VERBAL APTITUDE: Requires the ability to record and deliver information, to explain procedures, and to follow verbal and written instructions.

NUMERICAL APTITUDE: Requires the ability to add and subtract; multiply and divide totals; determine percentages; and determine time and weight.

FORM/SPATIAL APTITUDE: Requires the ability to visually inspect items for proper length, width, and shape using job related equipment which may include processing kits and photographic equipment.

MOTOR COORDINATION: Requires the ability to coordinate hands and eyes in using job related equipment and to operate motor vehicles.

MANUAL DEXTERITY: Requires the ability to handle a variety of items, job-related equipment, control knobs, switches, etc. Must have the ability to use one hand for twisting motion or turning motion while coordinating the other hand with different activities. Must have average levels of eye/hand/foot coordination.

COLOR DIFFERENTIATION: Requires the ability to discern color.

INTERPERSONAL TEMPERAMENT: Requires the ability to deal with and relate to people beyond giving and receiving instructions. Must be able to adapt to and perform under considerable stress when confronted with an emergency.

September 12, 2023

PHYSICAL COMMUNICATION: Requires the ability to talk, express, or exchange ideas by means of spoken words and/or hear and perceive nature of sounds by ear.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO CREATE AND FILL ONE RECREATION COORDINATOR POSITION, GRADE A03, (\$17.18-\$22.11).

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-517

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to create and fill one Recreation Coordinator position, Grade A03, (\$17.18-\$22.11), this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING RON PUCKETT, SHERIFF, TO ELIMINATE ONE EVIDENCE TECHNICIAN POSITION AND CREATE AND FILL ONE CRIME SCENE/EVIDENCE TECHNICIAN, GRADE A05 (\$20.22-\$26.02).

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-518

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize Sheriff Ron Puckett to eliminate one Evidence Technician position and create and fill one Crime Scene/Evidence Technician, Grade A05 (\$20.22-\$26.02), this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE APPROPRIATE ELECTED OFFICIAL/DEPARTMENT HEAD TO FILL THE FOLLOWING POSITIONS:

- **GROUNDSKEEPER, GRADE B03 (\$17.26-\$22.22) – PARKS & RECREATION**
- **(2) PART-TIME DRIVER/ASSISTANT SITE MANAGER, GRADE F01 (\$12.50) – COMMISSION ON AGING**

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-519

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the appropriate elected official/department head to fill the following positions:

- Groundskeeper, Grade B03 (\$17.26-\$22.22) – Parks & Recreation
- (2) Part-Time Driver/Assistant Site Manager, Grade F01 (\$12.50) – Commission on Aging

this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO CREATE AND FILL ONE (1) PART-TIME BUSINESS SERVICES COORDINATOR POSITION, GRADE F04, (\$17.50) TO BE FUNDED WITH ARPA FUNDS.

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-520

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to create and fill one (1) Part-time Business Services Coordinator position, Grade F04, (\$17.50) to be funded with ARPA funds, this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE COMMISSION TO APPROVE REQUEST FROM SANDRA ADAMS, COMMISSION ON AGING DIRECTOR, TO HIRE SUBSTITUTE PART-TIME DRIVER/ASSISTANT SITE MANAGERS TO FILL IN WHEN A REGULAR PART-TIME DRIVER/ASSISTANT SITE MANAGER IS ABSENT, GRADE F01 (\$12.50).

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-521

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Commission to approve request from Sandra Adams, Commission on Aging Director, to hire Substitute Part-time Driver/Assistant Site Managers to fill in when a regular Part-time Driver/Assistant Site Manager is absent, Grade F01 (\$12.50), this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO GRANT LEAVE WITHOUT PAY FOR HEATHER SIRMON FOR THE PERIOD AUGUST 28, 2023 THROUGH SEPTEMBER 7, 2023, AS REQUESTED BY SHERIFF RON PUCKETT.

Mr. Randy Vest, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Greg Abercrombie, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-522

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to grant Leave Without Pay for Heather Sirmon for the period August 28, 2023 through September 7, 2023, as requested by Sheriff Ron Puckett, this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO PURCHASE THREE (3) 14-PASSENGER SHUTTLE BUSES FROM MODEL 1 COMMERCIAL VEHICLES, INC. FOR COMMISSION ON AGING UTILIZING HGAC CONTRACT #BT01-21 IN THE AMOUNT OF \$321,670.80, AND AMEND BUDGET ACCORDINGLY.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-523

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to purchase three (3) 14-Passenger Shuttle Buses from Model 1 Commercial Vehicles, Inc. for Commission on Aging utilizing HGAC Contract #BT01-21 in the amount of \$321,670.80, and amend budget accordingly, this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING THE CHAIRMAN TO PURCHASE TWO (2) ADA VOYAGER MINI VANS FROM TRANSPORTATION SOUTH INC. FOR COMMISSION ON AGING UTILIZING STATE CONTRACT #MA230000003838 IN THE AMOUNT OF \$140,050, AND AMEND BUDGET ACCORDINGLY.

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

September 12, 2023

RESOLUTION 23-524

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to purchase two (2) ADA Voyager Mini Vans from Transportation South Inc. for Commission on Aging utilizing State Contract #MA230000003838 in the amount of \$140,050, and amend budget accordingly, this the 12th day of September 2023.

ADOPT RESOLUTION AUTHORIZING MICHELLE BIRDWELL, CHIEF PROBATION OFFICER, TO DECLARE ELEVEN (11) CHAIRS AS SURPLUS AND DISPOSE OF PROPERLY.

Mr. Jeff Clark, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-525

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize Michelle Birdwell, Chief Probation Officer, to declare eleven (11) chairs as surplus and dispose of properly, this the 12th day of September 2023.

ADOPT RESOLUTIONS AUTHORIZING THE CHAIRMAN TO EXECUTE THE FOLLOWING CONTRACTS REPRESENTING THE PROMOTION OF MORGAN COUNTY WHICH WILL BE PAYABLE FROM TOURISM, RECREATION & CONVENTION FUND:

- **TOWN OF SOMERVILLE (HARVEST FESTIVAL) ----- \$1,000**
- **HARTSELLE HIGH SCHOOL BASEBALL GOLF TOURNAMENT ----- \$100**
- **MORGAN COUNTY ECONOMIC DEVELOPMENT ASSOC. ----- \$250**

Mr. Randy Vest, member of the Commission, offered the following resolutions and moved for their adoption. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-526

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to execute the following contract representing the promotion of Morgan County which will be payable from Tourism, Recreation & Convention funds:

- **Town of Somerville (Harvest Festival) ----- \$1,000**

this the 12th day of September 2023.

RESOLUTION 23-527

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to execute the following contract representing the promotion of Morgan County which will be payable from Tourism, Recreation & Convention funds:

- **Hartselle High School Baseball Golf Tournament ----- \$100**

this the 12th day of September 2023.

RESOLUTION 23-528

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby authorize the Chairman to execute the following contract representing the promotion of Morgan County which will be payable from Tourism, Recreation & Convention funds:

- **Morgan County Economic Development Association ----- \$250**

this the 12th day of September 2023.

**ADOPT RESOLUTION APPROVING DISBURSEMENTS FOR AUGUST 2023,
TOTALING \$5,114,405.66:**

Mr. Greg Abercrombie, member of the Commission, offered the following resolution and moved for its adoption. Upon the same being duly seconded by Mr. Randy Vest, it was put to a vote and unanimously adopted to wit:

RESOLUTION 23-529

BE IT RESOLVED by the Morgan County Commission of Morgan County, Alabama, that the Commission does hereby approve the following disbursements for August 2023, totaling \$5,114,405.66, this the 12th day of September 2023:

Morgan County Commission Accounts Payable Disbursements August 2023		
<u>Account</u>	<u>Check Numbers</u>	<u>Total Amount</u>
Accounts Payable	263201 - 263745	\$ 2,987,462.68
Accounts Payable ACH	11188 - 11286	2,126,942.98
Total		\$ 5,114,405.66


REVIEW AND APPROVE THE FOLLOWING INVOICES, TOTALING \$262,331.59:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
Miller & Miller	Nat Key Cedar Creek Road	\$7,550.00
Construction Specialty Assoc., Inc.	Onsite Sewage Disposal Sys	96,831.59
Renegade Fencing	Incinerator Pad – Env	157,950.00


Mr. Greg Abercrombie, member of the Commission, moved for their approval. Upon the same being duly seconded by Mr. Jeff Clark, it was put to a vote and unanimously approved.

BE IT FURTHER RESOLVED by the Morgan County Commission of Morgan County, Alabama, that there being no further business to come before the Commission, the same on motion of Mr. Randy Vest, seconded by Mr. Jeff Clark, and unanimously carried; the Morgan County Commission is duly adjourned.

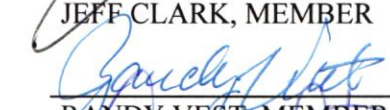
These Minutes were approved,
this the 26th day of September 2023.



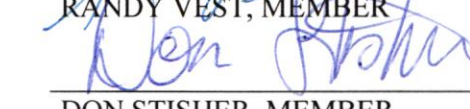
RAY LONG, CHAIRMAN



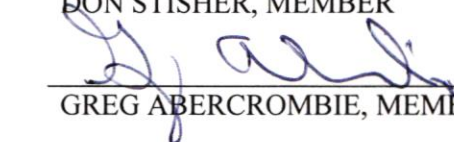
JEFF CLARK, MEMBER



RANDY VEST, MEMBER



DON STISHER, MEMBER



GREG ABERCROMBIE, MEMBER